



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 01/23/23 at [www.honeylakevalleyrzd.us](http://www.honeylakevalleyrzd.us)

**Date: Thursday, January 26th, 2023**

**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

**Time: 3:30 PM**

**AGENDA**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, ROLL CALL**

**II. APPROVAL OF AGENDA**

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS**

- A. Correspondence
- B. Meeting Minutes: 10/27/2022
- C. Financial Reports
- D. Agreements/Contracts

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

## **V. REPORTS**

- A. District Manager Report – Stuemky
- B. NRCS Agency Report – Stephens (attached)
- C. SWAT - Hanson
- D. WAC Report – Langston/Anderson
- E. Modoc Regional RCD/CARCD Report – Tippin
- F. Fire Safe Council Report – Johnson
- G. Post-Fire Recovery Report - Wooster
- H. IRWMP Report – Claypool
- I. NRCS Partnership Report – Hanson
- J. Unagendized reports by board members

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 & 9307)
  - 1. Election of officers (chairman, vice-chairman and secretary/treasurer).
  - 2. Appointment of District Manager as board secretary.
- B. File Statement of Facts with the Secretary of State
- C. Assignment of committees (SWAT, WAC, Modoc Regional RCD/CARCD, FireSafe Council, IRWM, NRCS Partnership)
- D. Policy update/revisions (RCD 5010.1)
- E. Place and time of meetings
- F. Approval and adoption of 2023 RCD calendar (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity*

- G. Discussion regarding Brown Act updates. (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

H. Lassen Prescribed Burn Association Update. - Johnson

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

I. Consideration and discussion about an established COLA rate for FY23/24.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

J. Consideration and approval of Resolution 2023-01, nominating Jesse Claypool to the SDRMA board of directors. (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

K. Consideration and approval of Letter of Support for LFSC for the Dixie Fire East grant application. (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

A. Old Channel Project Update - Anderson.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

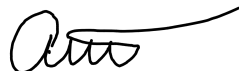
B. Discussion and direction regarding disposal of the old WM truck.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

**VIII. ADJOURNMENT**

The next Honey Lake Valley RCD meeting will be **February 26th, 2023, at 3:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*I certify that on Monday, January 23rd, 2022 agendas were posted as required by Government Code Section 54956 and any other applicable law.*

X 

Andrea Stuemky  
District Manager



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 10/24/22 at [www.honeylakevalleyrccd.us](http://www.honeylakevalleyrccd.us)

**Date: Thursday, October 27th, 2022**

**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

**MEETING MINUTES**  
**\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:30PM, and a quorum was noted.

**II. APPROVAL OF AGENDA**

Board member Will Johnson made a motion to approve the agenda, Board member Robin Hanson seconded, and the motion passed. All.

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.***

**III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a

maximum of twenty (20) minutes to each subject matter.

Public comment was made, asking the RCD board for further clarification and communication regards the Willow Creek WM complaint from Willow Creek water users.

## **I. CONSENT ITEMS**

- A. Correspondence
- B. Meeting Minutes: 9/15/2022, 9/22/2022
- C. Financial Reports
- D. Agreements/Contracts

Board member Robin Hanson made a motion to approve the agenda, Board member Will Johnson seconded, and the motion passed. All.

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.***

## **II. REPORTS**

- A. District Manager Report – Stuemky (attachment)
- B. NRCS Agency Report – Stephens
  - 1. Reported on the Local Working Group meeting, staff changes, Joint chiefs meeting, and application deadlines for this years CSP and EQIP contracts.
- C. SWAT – Hanson
  - 1. Reported that there is funding will potentially be available in the near future for weeds. Conversations will continue with the county ag. Commissioner and BLM to set up additional meetings.
- D. WAC Report – Langston/Anderson
  - 1. Reported on the Old Channel grant updates, and recent work to the Annual Use Report.
- E. Modoc Regional RCD/CARCD Report – Tippin
  - 1. Reported that the CARCD conference will be held next month, and that updates to AB1902 for division 9 have been finalized.
- F. Fire Safe Council Report – Johnson
  - 1. NONE
- G. Post-Fire Recovery Report – Wooster
  - 1. Reported that there are 22 land owners signed up, and over 2000 burned acres. Outreach in ongoing.
- H. IRWMP Report – Claypool
  - 1. NONE
- I. NRCS Partnership Report – Hanson
  - 1. NONE

- J. Unagendized reports by board members
  - 1. Johnson proposed that he go out with Anderson to the Willow Creek service area. Tippin suggested that we ask our book keeper to help us determine what out actual unrestricted funds are.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

### **III. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Consideration & selection of a Director delegate to attend the annual CARCD 12/8 business meeting being held via Zoom from 5-7 pm PST.

Board member Laurie Tippin made a motion to approve Will Johnson as the delegate, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

- B. Consideration and approval of Larry Bain FY21/22 Audit Services Engagement Letter. (attachment)

Board member Robin Hanson made a motion to approve the engagement letter, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

- C. First reading of the 2023 RCD/Watermaster Calendar. (attachment)

Board directed staff to make a few updates for the next draft.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

### **VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

- A. Consideration and Approval to pay BBK October 2022 Invoices #947014 & 947015 (\$1,170.00 & \$325.34). (attachments).

Board member Robin Hanson made a motion to approve the BBK invoices, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*



*By: Nicholaus Norvell and Holland Stewart, Best Best & Krieger, LLP*

During its most recent session, the California State Legislature adopted and the Governor signed three significant bills amending the Ralph M. Brown Act (Brown Act). These bills — which take effect on January 1, 2023 — relate to future teleconferencing by members of legislative bodies, posting agenda-related materials, and the removal of members of the public who are disrupting meetings.

*Assembly Bill 2449 – Enhanced Teleconferencing and Recent Developments Relating to Assembly Bill 361 of 2021*

Subject to a number of requirements, AB 2449 provides public agencies with the additional ability for legislative body members to participate remotely in meetings without having to give the public access to private locations. In 2021, in response to the COVID-19 pandemic, the Legislature adopted AB 361 to ease certain requirements for holding teleconference/virtual meetings under the Brown Act during Governor-declared emergencies. Before AB 361, the Brown Act's teleconferencing rules required public agencies to identify each teleconference location on the agenda, post the agenda at those locations, and make each location open to the public, none of which was feasible during a pandemic.

Although AB 361 remains in effect through January 1, 2024, Governor Gavin Newsom recently announced that the declared statewide State of Emergency related to COVID-19 will expire on January 28, 2023. This shift is likely to mean that, absent an additional declaration of a State of Emergency, public agencies will be required to provide public access to private locations for teleconferencing.

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local agency, any local agencies conducting meetings under the provisions of AB 361 will — if they have not already — soon need to revert to holding fully in-person public meetings *or* meetings using the newly adopted AB 2449 or traditional Brown Act teleconference rules.

AB 2449 provides for relaxed teleconferencing rules when a member of the legislative body has to attend remotely for an emergency or other reasons supported by “just cause”. Under these new rules, a legislative body may hold a hybrid (partial teleconference, partial in-person) meeting without having to comply with the standard Brown Act teleconference rules under certain circumstances. Those circumstances are:

- One or more members of the legislative body (but less than a quorum) have notified the body at the earliest opportunity of their need to participate remotely for just cause (e.g., childcare or family caregiving need, contagious illness, physical or mental disability need, travel while on official public business); or
- One or more members of the legislative body (but less than a quorum) experience an emergency circumstance (e.g., a physical or family medical emergency that prevents in-person attendance). The member must provide a general description of the circumstances relating to their need to appear remotely; however, they are not required to disclose a medical diagnosis, disability or other confidential medical information. The legislative body must then take action on each member’s request. If the request does not allow sufficient time to be placed on the posted agenda for the meeting for which the request is made, the legislative body may take action on it at the beginning of the meeting.

Members of legislative bodies who wish to use one of these provisions should be sure to contact the agency’s clerk/secretary, general manager, and/or legal counsel as soon as possible before seeking to attend a meeting remotely under AB 2449. Not only does the individual member have to meet the requirements to attend remotely, but there are restrictions on the number of times a member may attend remotely in a year under the just cause provision and in total under AB 2449. In addition, a quorum of the body must still meet in-person at a single location within the district boundaries, and the meeting format must meet the following remote access rules:

- Use either a two-way audio-visual system or a two-way phone service with live webcasting.
- Members participating remotely must disclose at the meeting, before any action is taken, whether any other individuals 18 years of age or older are pre

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location with the member, and the general nature of the member's relationship with any such individuals.

- Identify a call-in or internet-based access option for the public on the agenda, along with the in-person meeting location.
- Ensure that, if a disruption to the online meeting occurs, the body takes no further action on agenda items until public access is restored.
- Avoid requiring public comments to be submitted in advance and provide a real-time option for the public to address the body at the meeting.
- Take all votes by roll call.

As referenced earlier, the provisions of AB 2449 cannot be used as the means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for a period of more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year, or more than two meetings if the legislative body regularly meets fewer than 10 times per calendar year.

In lieu of AB 2449 teleconferencing, local agencies may always rely on the traditional teleconferencing rules that applied pre-COVID and remain an available option: All votes must be by roll call, the meeting must be conducted to protect the rights of the public appearing before the body or wishing to comment, all members of the public must be able to access the meeting and provide public comment, teleconference locations must be identified in the agenda, copies of the agenda must be posted at all teleconference locations, and teleconference locations must be open to the public. Finally, under traditional Brown Act teleconferencing requirements, at least a quorum of the members of the legislative body who are participating remotely must do so from locations within the agency's jurisdiction.

AB 2449 will present a host of administrative questions for special districts as board members seek to avail themselves of this new option for remote meeting participation. It will be important for special districts to get ahead of this issue and establish a board policy that institutes a workable process for administering requests and ensuring the district remains in compliance with the law. Violations of the Brown Act can leave the agency open to costly legal challenges that could void board actions conducted during a failure to comply.

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### *Assembly Bill 2647 – Posting of Agenda-Related Materials*

AB 2647 makes clear that agenda-related materials distributed to the majority of a legislative body less than 72 hours before a meeting can be posted online to satisfy the requirement of making the documents available to the public.

Previously, under the Brown Act, when local agencies distributed agenda-related materials to members of a legislative body less than 72 hours before a meeting, the agencies were required to make the materials *physically available* for public inspection at a public office or location. Although the Brown Act previously allowed agencies to post such materials on their websites, its basic requirement to make the materials physically available to the public at a public office or location remained in effect.

In *Sierra Watch v. Placer County* (2021) 69 Cal.App.5<sup>th</sup> 86, an appellate court determined that a county violated the Brown Act when it made agenda-related materials available to members of its board of supervisors at a time when the county's office was closed because members of the public would not also have physical access to the materials at that time.

AB 2647 will ensure that agencies can distribute agenda-related materials in a timely fashion, such as updated staff reports or proposed agreements, to their legislative bodies, as long as the materials are made immediately available on the agency's website in a manner that makes it clear that they relate to an agenda item for an upcoming meeting.

### *Senate Bill 1100 – Removing Disruptive Individuals from Meetings*

Under SB 1100, legislative bodies now have additional clarity on their ability to address unwelcome meeting disruptions. The Brown Act already authorizes a legislative body to order the room cleared and continue in session if a group willfully interrupts the orderly conduct of the meeting, provided certain requirements are met. SB 1100 amends the Brown Act to make clear that the presiding member of a legislative body may have an individual removed for disrupting a meeting.

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Before removing an individual however, the legislative body must warn them that their behavior is disruptive and that continued disruption may result in their removal (however, no prior warning is required if they are engaging in or threatening the use of force). Behavior is otherwise “disruptive” if it actually disrupts or impedes the orderly conduct of the meeting.

***For more on this topic, check out the FREE Webinar for CSDA Members: "Brown Act: Come for the Basics, Stay for the Updates."***

### **Register for Webinar: Brown Act: Come for the Basics, Stay for the Updates**

- **January 17, 2023**
- **10:00 a.m. – 12:00 p.m.**

This Brown Act presentation is geared toward board members and general managers / department heads to provide an overview of obligations to the public relative to the open conduct of the public’s business, including an overview of new teleconferencing in rules in effect January 1.

**Stay tuned to the New Laws Series in *CSDA eNews* for more in-depth analyses on new laws affecting special districts.**

*Missed Part 1? Read it now: [LAFCO Protest Procedures](#)*

*Missed Part 2? Read it now: [Unpaid Water Service Bills: Where We are in 2023](#)*

*Missed Part 3? Read it now: [Connection Fee and Capacity Charge Requirements for Public Agencies](#)*

*Communication is provided for general information only and is not offered or intended as legal advice. Readers should seek the advice of an attorney when confronted with legal issues and attorneys should perform an independent evaluation of the issues raised in these communications.*

#FeatureNews

#AdvocacyNews

#BrownAct

#TransparencyandAccountability

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**HLVRCD Monthly Treasurer's Report:**

Jan-23  
\*as of 1/18/2023

<b>Opening Balances:</b>	<b>RCD</b>	<b>Watermaster</b>
RCD Checking (7897)	\$13,360.68	
RCD Grants (7921)	\$200,677.70	
RCD Savings (7905)	\$2,451.72	
RCD Restricted Savings (7913)	\$0.00	
WM Checking (7947)		\$140,914.38
WM Savings (7954)		\$37,885.96
<b>Total Opening Balances</b>	<b>\$ 216,490.10</b>	<b>\$178,800.34</b>
<b>Combined Opening Bal</b>		<b>\$ 395,290.44</b>

<b>Debits this Month:</b>	<b>RCD</b>	<b>Watermaster</b>
Card (3313) - RCD Checking (7897)	\$634.58	
Withdrawal - RCD Checking (7897)	\$13,944.96	*includes payroll, taxes, and other direct billed items
Check - RCD Checking (7897)	\$0.00	
Check - RCD Grants (7921)	\$500.00	
Withdrawal - RCD Grants (7921)	\$1,356.39	*includes book transfer debits
Card (9435) - WM Checking (7947)		\$228.08
Check - WM Checking (7947)		
Withdrawal - WM Checking (7947)		\$6,068.86 *includes book transfer debits
<b>Total Debits this Month</b>	<b>\$16,435.93</b>	<b>\$6,296.94</b>
<b>Combined Debits</b>		<b>\$22,732.87</b>

<b>Book Transfer Credits this Month:</b>	<b>RCD</b>	<b>Watermaster</b>
RCD Checking (7897)	\$ 7,400.25	
RCD Grants (7921)	\$ 6,390.49	
WM Checking (7947)	\$ 143,864.86	
<b>Total Credits this Month</b>	<b>\$ 157,655.60</b>	<b>\$ -</b>
<b>Combined Debits</b>		<b>\$157,655.60</b>

<b>Closing Balances:</b>	<b>RCD</b>	<b>Watermaster</b>
RCD Checking (7897)	\$6,181.39	\$ -
RCD Grants (7921)	\$205,711.80	
RCD Savings (7905)	\$2,451.72	
RCD Restricted Savings (7913)	\$0.00	
WM Checking (7947)		\$278,483.30
WM Savings (7954)		\$37,885.94
<b>Closing Balances</b>	<b>\$214,344.91</b>	<b>\$316,369.24</b>
<b>Combined Closing Balance</b>		<b>\$530,714.15</b>

**Checks Written This Month:**

Check #	To	For	Amount	Cleared?
10031	Michelle Hunter	January Office Rent	\$500.00	Y

**Previous Checks Cleared this Month:**

Check #	Month Issued
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**Checks Outstanding:**

Check #	Month Issued	Days Outstanding
7921	10032 December	
7921	10033 December	

	Hours	\$ amt
<b>PTO</b>	<b>21</b>	<b>\$615.00</b>
<b>SICK</b>	<b>229</b>	<b>\$6,803</b>



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December 8, 2022 **updated January 17, 2023**

**TO:** HLV-RCD Board Members  
ATTN: Andrea Stuemky, DM

**FROM:** Anne Stephens, Susanville NRCS District Conservationist  
Ben McNally, Acting Susanville NRCS District Conservationist

**SUBJECT: NRCS REPORT: NOVEMBER – DECEMBER 2022; JANUARY 2023**

**NRCS Report:**

**November – December 2022**

- California District Conservationists and State Leadership attended last week's CARCD Conference. NRCS held a staff meeting on November 30<sup>th</sup>.

- Tasha Pray accepted a position with NRCS Area 1 Office. Start date is December 19, 2022.

- Joint Chief's FY23 proposal is in draft.

Proposed Project Areas: Eagle Lake and Susanville watersheds.

- Finalizing CSP annual payments for clients who want paid in 2022. We have 1 CSP Renewal is in the final obligation process.

- Anne Stephens accepted a detail to CA NRCS Easements Programs. Tour is December 5, 2022, through early March 2023. Ben McNally, Quincy District Conservationist, is serving as Acting District Conservationist for Susanville NRCS.

***Respectively Submitted, Anne Stephens***

**January 2023**

**NACD grant report submitted to Laurie Tippin (per 1/13/23 request):**

**Susanville obligated 22 contracts last year. (One started 1/1/2022)**

5 contracts Tasha was the lead planner.

8 Tasha provided substantial assistance and support.

The remaining 9 contracts lead planners were Tiffany and Caleb.

Tasha did provide support to these contracts, but I'm not sure to what extent.

**Practice Activity:** Tasha assisted over with over 277 activities.

(CIN = Contract Item Number)

25 Practices planned by Tasha – New 2022 contracts only.

25 Practice designed by Tasha – New 2022 contracts only.

43 Practice support or designs by Tasha – previous contracts.

58 Practice plan support by Tasha – New 2022 contracts only.

Susanville Field Office certifications (March 1, 2022 – December 31, 2022)  
45 CIN certified March 1, 2022 – September 30, 2022 (Tasha was actively involved in 28 certifications.)  
114 CIN certified October 1, 2022 – December 31, 2022  
(Tasha was actively involved in 98 certifications.)

NRCS supports receiving continued support from HLV-RCD and the NACD grant program. It has been a tremendous support for outreach and conservation assistance to our producers.

### **NRCS Staffing**

- Lead Soil Conservationist vacancy closed December 30, 2022. NRCS is awaiting a panel of qualified applicants from Human Resources.
- Entry Soil Conservationist vacancy is expected to be released once California NRCS receives funds.
- Point Blue Agreement expires in April 2023.

**Drought Relief Grant Opportunity for Small and Underserved Producers - First Deadline January 15, 2023 (*extended in February*)**-California Department of Food and Agriculture (CDFA) found on <https://carcd.org/our-work/project/cusp/>

- Anne forwarded email from Glenn Count RCD to our client list. A minimum of 8 inquiries/responses were received by NRCS.

### **Parking lot – 170 Russell Ave**

- Vandalism, theft, and stolen vehicle issues have occurred over the last three months. USDA staff are aware of two active police reports during this time. The latest is a stolen Lassen Community College truck was parked beside the USDA vehicles.
- Snow removal – has been a challenge this year. Sierra Desert Properties (SDP) was reluctant to renew the snow removal contract. After the December storms a contract was entered without sidewalk snow removal.
  - GSA sent (SDP) the snow removal contract they hold are supposed to maintain for USDA. Further noted, making snow piles in front of USDA's entrance is unacceptable. The snow pile in front of USDA was removed in January. The USDA vehicles will be parked at frontage and cleaned/moved as needed.
  - Beaty, other tenants, and USDA have been cleaning off rigs and relocating to support parking lot snow removal.
  - Snow removal crew asked about the RCD's vehicles and the USDA trailer. Anne provided her personal cell number plus Andera's and Anne's business cards.



# HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

January 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Su	M	Tu	W	Th	F	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Su	M	Tu	W	Th	F	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

May 2023						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

January		
01/01/23 (Sun)	New Year's Day (observed 1/2/2023)	Holiday
01/12/23 (Thu)	Organizational Meeting	WAC Meeting
01/16/23 (Mon)	Martin Luther King Day	Holiday
01/26/23 (Thu)	Organizational Meeting, Adopt Calendar, FYE22 Mid-Year Budget Review, WAC Appointments	RCD Meeting

February		
02/20/23 (Mon)	President's Day	Holiday
02/23/23 (Thu)	FYE22 Audit, 1st Reading - Strategic/Annual Operations Plan (AOP) Review, FYE23 RCD/WM Budget Review DM Mid Year Evaluation	RCD Meeting

March		
03/01/23 (Wed)	Irrigation Season Begins	Deadline
03/09/23 (Thu)	FYE21 Budget Review, Direct Billing	WAC Meeting
03/23/23 (Thu)	1st Reading - FYE24 RCD/WM Budget, 2nd Reading - Strategic/AOP	RCD Meeting

April		
04/27/23 (Thu)	Adopt Strategic/AOP, 2nd Reading - FYE24 RCD/WM Budget Begin 5:30 schedule	RCD Meeting

May		
05/01/23 (Mon)	Update WM Control Cards	Deadline
05/11/23 (Thu)		WAC Meeting
05/25/23 (Thu)	Budget Hearing - Approve FYE23 RCD/WM Budget, Initiate WM Assessment Apportionment	RCD Meeting
05/29/23 (Mon)	Memorial Day	Holiday

June		
06/14/23 (Wed)	Apportionment and Assessment Letters Due to Water Users	Deadline
06/19/23 (Mon)	Juneteenth	Holiday
06/22/23 (Thu)	Review RCD Board Appointments	RCD Meeting



# HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

July		
07/04/23 (Tue)	Independence day	Holiday
07/06/23 (Thu)		WAC Meeting
07/27/23 (Thu)	Certify Apportionments to Auditor, Initiate FYE23 Audit	RCD Meeting

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August		
08/08/23 (Tue)	Certified Apportionments due to Auditor	Deadline
08/24/23 (Thu)	Annual DM Evaluation	RCD Meeting

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September		
09/04/23 (Mon)	Labor Day	Holiday
09/07/23 (Thu)	Draft 2022/23 SRWSA Annual Use Report	WAC Meeting
09/28/23 (Thu)	1st Reading - 2022/23 SRWSA Annual Use Report	RCD Meeting

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October		
10/09/23 (Mon)	Indigenous Peoples Day	Holiday
10/26/23 (Thu)	2nd Reading - 2022/23 SRWSA Annual Use Report, 1st Reading - 2024 RCD Calendar	RCD Meeting
10/31/23 (Tue)	Irrigation Season Ends - Direct Billing	Deadline

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

November		
11/11/23 (Sat)	Veterans Day (Observed Friday 11/10/23)	Holiday
11/09/23 (Thu)	Approve 22/23 SRWSA Annual Use Report	WAC Meeting
11/23/23 (Thu)	Thanksgiving	Holiday
11/24/23 (Fri)	Thanksgiving Holiday	Holiday

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December		
12/07/23 (Thu)	Meeting status subject to change; Approve 2022/23 SRWSA Annual Use Report (submit to Court pending approval), 2nd Reading - 2024 RCD Calendar	RCD Meeting
12/22/23 (Fri)	1/2 Holiday	Holiday
12/25/23 (Mon)	Christmas Day Observed	Holiday
12/29/23 (Fri)	SRWSA Annual Use Report submitted to Court	Deadline



**A RESOLUTION OF THE HONEY LAKE VALLEY RESOURCE CONSERVATION  
DISTRICT NOMINATING JESSE CLAYPOOL AS A CANDIDATE FOR ELECTION TO  
THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF  
DIRECTORS**

**WHEREAS**, the Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code, Section 6500 et.seq., for the purpose of providing risk management and risk financing for California Special Districts and other local government agencies; and

**WHEREAS**, the Joint Powers Agreement and Bylaws of SDRMA set forth director qualifications, terms of office and election requirements; and

**WHEREAS**, the Board of Directors of SDRMA established procedures and guidelines for the Director Election process; and

**WHEREAS**, the SDRMA Board of Directors adopted Board Policy 2022-06, which includes the following requirements for candidate qualification:

- a. A candidate seeking election, re-election or appointment to SDRMA's Board of Directors must be a member of the Governing Body or a management employee (as defined in Section 4.1) of a SDRMA member participating in both the Property/Liability and Workers' Compensation Programs.
- b. Each nominated candidate must submit a properly completed "Statement of Qualifications" with an original wet signature (electronic signatures are not acceptable) on or before the May 1, 2023 filing deadline in order for the candidate's name to be placed on the official ballot.
- c. Candidates seeking election or reelection must be nominated by action of their respective Governing Body through a resolution that must be received by the Authority on or before the May 1, 2023 filing deadline.

**NOW THEREFORE, BE IT RESOLVED**, the Board of Directors of the Special District Risk Management Authority hereby finds, determines, and resolves as follows:

1. The governing body of HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT nominates JESSE CLAYPOOL, its CHAIRMAN OF THE BOARD, as a candidate for the Board of Directors of the Special District Risk Management Authority.

**Resolution No. 2023 - 01**

Resolution shall be delivered to SDRMA on or before the May 1, 2023 filing deadline.

**PASSED, APPROVED, and ADOPTED**, by the Board of Directors of the Honey Lake Valley Resource Conservation District, on this 26<sup>th</sup> day of January, 2023, by the following roll call vote: Ayes:

Noes:

Abstained:

Absent:

APPROVED:

ATTESTED:

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President/Governing Body

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Administrator/Secretary

# Honey Lake Valley Resource Conservation District

170 Russell Ave., Suite C.  
Susanville, CA 96130  
(530)252-7271

www.honeylakevalleyrcd.us



Date: 01/26/2023

Ruth Morentz, Chair  
Lassen Fire Safe Council  
1825 Main St.  
Susanville, CA 96130

RE: Dixie Fire East Project Application Letter of Commitment

Dear Ruth,

Honey Lake Valley Resource Conservation District (HLVRCD) will provide a \$ **(To be recalculated)** match for the Dixie Fire East Project grant if successfully awarded. Our match contribution will be in the form of a federal cash contribution to be paid out for project treatments as shown in the following table.

What	Unit of Measure	Match Value (\$)
Biomass cutting/removal, site prep	<b>XX</b> acres	
Herbicide treatments	<b>XX</b> acres	
Reforestation	<b>XX</b> acres	
<b>Total</b>		<b>To be recalculated \$</b>

HLVRCD is providing this contribution to assist the Lassen Fire Safe Council continue the important fuel reduction work needed to recover forest land burned by the 2021 Dixie Fire and to complement the fire recovery work the HLVRCD is conducting in this and other fire footprints.

Sincerely,

JESSE CLAYPOOL  
Chair, Honey Lake Valley RCD

Cc: [cade@lassenfiresafecouncil.org](mailto:cade@lassenfiresafecouncil.org), [astuemky@honeylakevalleyrcd.us](mailto:astuemky@honeylakevalleyrcd.us), [postfire@honeylakevalleyrcd.us](mailto:postfire@honeylakevalleyrcd.us)