



**MEETING MINUTES**  
**Special Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
[www.honeylakevalleyrcd.org](http://www.honeylakevalleyrcd.org)

**Date:** Thursday, January 31, 2019

**Location:** USDA Service Center  
170 Russell Avenue, Suite C  
Susanville, Ca. 96130  
(530) 257-7271 x100

**Time:** **3:30 PM**

**AGENDA**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER. PLEDGE OF ALLEGIANCE. ROLL CALL**

Board Chair Jesse Claypool called the meeting to order at 3:38 pm, the pledge of allegiance was recited, and a quorum was noted. Board Member Laurie Tippin and Wayne Langston was absent.

**II. APPROVAL OF AGENDA**

Board Member Dave Schroeder made a motion to approve the agenda, Board Member William Johnson seconded, and the motion passed. All.

**III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS**

- A. Approval of 11/13/18 special meeting minutes
- B. Treasurer's Report
- C. Correspondence

Dave Schroeder made a motion to approve the consent items, Will Johnson seconded, and the motion passed. All.

**V. REPORTS**

- A. District Manager Report (attachment) – Sims

(Please see December Agenda on HLVRCD website for full District Managers Report) - The Watermaster dispute form, tabled at last month's meeting, was not on this agenda due to the cancelled WAC meeting and will be on the February agenda.

- B. NRCS Agency Reports – Vacant
- C. Lassen SWAT – Sims/Tippin
- D. WAC Report – Langston
- E. Modoc Regional RCD/CARCD Report – Tippin
- F. Fire Safe Council Report – Johnson
- G. IRWMP Report – Claypool
- H. Unagendized reports by board members

Claypool directed Sims to agendize the discussion of the Watermaster Board reimbursement policy at the next meeting. Johnson will discuss SIR's EPA 319 grant and LLTT sponsorship options at next meeting.

## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 & 9307)

- 1. Election of officers (chairman, vice-chairman and secretary/treasurer).

Johnson motioned to retain all leadership positions from last year. Schroeder seconded, and motioned passed. All. Chairman-Claypool, Vice-Chairman-Tippin, Treasurer-Langston.

- 2. Appointment of Executive Secretary as board secretary.

Johnson motioned to retain Executive Secretary from last year. Schroeder seconded, and motioned passed. All. Executive Secretary-Sims

- B. File Statement of Facts with the Secretary of State

Sims will complete and submit Statement of Facts to the Office of the Secretary of State.

- C. Assignment of committees (SWAT, WAC, Modoc Regional RCD/CARCD, FireSafe Council, IRWM)

Schroeder motioned to retain all committee assignment positions from last year. Johnson seconded, and motioned passed. All.

- D. Policy update/revisions (RCD 5010.1)

- 1. Place and time of meeting.

Schroeder made a motion to set the RCD meeting schedule to the 4<sup>th</sup> Thursday of the month, Johnson seconded, and motion passed. All.

- E. Consideration and approval of Confluence Meadow Restoration Project, Negative Declaration (ND), Notice of Decision (NOD).

Schroeder made a motion to approve item VIE, Johnson seconded, and motion passed. All.

- F. Consideration and approval of amending CEQA categorical exemption for the Lassen County Fire Safe Council, Inc. South Eagle Lake WUI Fuel Treatments project, phase 1.

Schroeder made a motion to approve item VIF, Johnson seconded, and motion passed. All.

G. FYE 19 Mid-year budget review

**VII. RECESS OF RCD PORTION OF MEETING**

**VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION- WATERMASTER**

A. Consideration and approval of Lozano Smith invoice 2069740, 2069741, 2071466, 2071467 totaling \$7,253.02

Schroeder made a motion to approve item VIIIA, Johnson seconded, and motion passed. All.

**IX. RECESS OF WATERMASTER PORTION OF MEETING**

**X. RECONVENE RCD PORTION OF MEETING**

**XI. ADJOURNMENT TO CLOSED SESSION**

A. Closed session conference with legal counsel pursuant to Government Code Section 54956.9(d)(1); Lassen County Superior Court Case Number 4573.

**XII. RECONVENE IN OPEN SESSION**

No Reportable Action.

**XIII. ADJOURNMENT**

Schroeder made a motion to adjourn the meeting, Johnson seconded, and the meeting was adjourned at 5:02 PM. All.

The next Honey Lake Valley RCD meeting will be **February 28, 2019, at 3:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully submitted,



Ian Sims  
District Manager

APPROVED:



Jesse Claypool, RCD Board Chairperson

DATE:

**February 28, 2019**