

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

WATERMASTER ADVISORY COMMITTEE (WAC)
Special Meeting Minutes

Date: Tuesday, March 7, 2017

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville

Present:

Board:	Daren Hagata	Ramsey Wood	Wayne Langston
	Mike Bartley	Todd Swickard	Dave Schroeder
Staff:	Ian Sims	Mitch Otto	
Attendees:	Laurel Marsters	Wally Roney	Mike Trask
	John Mallery	Joe Egan	

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Meeting called to order by Chairman Mike Bartley at 5:30 pm. The pledge of allegiance was recited and a quorum was noted. All board present with the exception of Board Member Brad Hanson.

II. APPROVAL OF AGENDA

Board Member Dave Schroeder made a motion to approve the agenda, Board Member Daren Hagata seconded and the motion passed. All.

III. PUBLIC COMMENT

Laurel Marsters stated there was a need for the Water Master to clean out ditches and perform ditch maintenance resulting from the recent flooding this year.

John Mallery expressed concern about a neighbor trespassing on his property in order to perform maintenance on (neighbor's) ditches and diversions. Mr. Mallery asked if there was a "prescriptive easement" policy in place to ensure that trespassing is not allowed.

Wally Roney briefed the WAC on his request to be added to the Water Master Service Area to assist with SB88 compliance. There was also a discussion on locating and delivering structures to Mr. Roney that he paid for several years ago.

IV. ITEMS FOR BOARD ACTION

A. Approval of 2/21/17 regular meeting minutes.

It was noted that the 2/21/17 minutes stated Ramsey Wood called the meeting to order when in fact in was Chairman Mike Bartley. The minutes will be corrected. Board Member Ramsey Wood made a motion to approve the 2/21/17 minutes with correction, Board Member Todd Swickard seconded and the motion passed. All.

V. ITEMS FOR BOARD DISCUSSION AND/OR ACTION

A. Discussion/approval of proposed FY2017/2018 water master budget – Sims.

An updated version of the FY2017/2018 water master budget was discussed.

B. Letter correspondence – third priority water right – Sims.

District Manager Sims will take the third priority water right letter to the RCD board for discussion/revision.

C. Discussion/approval of WAC representative terms – Sims.

District Manager Sims provided an updated WAC term document. The WAC approved the document, which District Manager Sims will take to the next RCD meeting for approval.

D. Consideration to purchase new Water Master laptop – Otto.

Water master Mitch Otto presented a letter of intent to purchase a new Water Master laptop from Dell for approximately \$949.99. Additional software add-ons that are necessary will bring the price to approximately \$1218.98. The model is the Inspiron 15, 7587. The WAC was in favor of the laptop purchase and Water Master Otto will present the letter of intent to the RCD Board at their March meeting.

VI. REPORTS

A. Watermaster Report – Sims/Otto.

District Manager Sims and Water Master Otto reported they intend to follow up with the direct mailer cost to send out an informational mailer to the entire water user base. The WAC would like Water Master Otto to break out exactly where he spends his time during irrigation season and to report that information via his timesheets.

B. RCD Report – Langston.

Board Member Langston presented the WAC Board a proposal for WAC members to assist the Water Master with some of the simpler duties within their respective regions. This in turn would help the already spread thin Water Master streamline some efforts to better provide overall service to the entire service area. The RCD Board is also in support of the additional assistance from WAC members.

VII. COMMITTEE MEMBERS' COMMENTS

None.

VIII. ADJOURNMENT

Board Member Hagata made a motion to adjourn the meeting, Board Member Schroeder seconded and the meeting was adjourned at 6:55 pm. The next regularly scheduled WAC meeting will be held **Thursday, April 13, 2017** at the **USDA Service Center, 170 Russell Avenue, Suite C, Susanville** at **5:30 p.m.**

Respectfully submitted,



Ian Sims
District Manager
Honey Lake Valley RCD