



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 08/21/2023 at [www.honeylakevalleyrccd.us](http://www.honeylakevalleyrccd.us) ■

**Date: Thursday, August 24th, 2023**

**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

## **MEETING MINUTES**

### **\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

#### **I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:33PM, and a quorum was noted.

#### **II. APPROVAL OF AGENDA**

Board member Will Johnson made a motion to approve the agenda, Board member Wayne Langston seconded, and the motion passed. All.

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.***

#### **III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

Public comment was given by Jack Hanson, Wyatt Hanson, Darren Hagata, and Taylor Hagata.

**IV. ADJOURNMENT TO CLOSED SESSION – 6:02PM**

- A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph two (2) or three (3) of subdivision (d) of Section 54956.9. Number of potential cases: One (1).

No reportable action.

**V. RETURN TO OPEN SESSION - 6:46PM**

**VI. CONSENT ITEMS –**

- A. Correspondence
- B. Meeting Minutes – Special Meeting 7/27/2023, 7/27/2023
- C. Financial Reports
- D. Agreements/Contracts

Board member Robin Hanson made a motion to approve the consent items, Board member Wayne Langston seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - RCD**

- A. Consideration and approval to rescind:
  - i. Policy 2410-Use of Make Up Time. (attachment)
  - ii. Policy 2440 Stand By and Call Out. (attachment)

Board member Laurie Tippin made a motion to rescind Policy 2410 - Use of Make Up Time and Policy 2440 - Stand By and Call Out, Board member Wayne Langston seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- B. Consideration and approval of new draft Policy 2440-Emergency Work and Call Out. (attachment)

Board member Robin Hanson made a motion to approve new draft Policy 2440-Emergency Work and Call Out. Board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- C. Consideration and approval of draft amended Policy 2505-Paid Holidays. (attachment)

Board member Laurie Tippin made a motion to approve amended Policy 2505-Paid Holidays, Board member Robin Hanson seconded, and the motion passed. All.

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- D. Consideration and approval of renumbering Policy 3155 Harassment, Discrimination and Retaliation Prevention (1/23/20) to Policy 2826. (attachment)

Board member Laurie Tippin made a motion to approve and renumber Policy 3155 Harassment, Discrimination and Retaliation Prevention (1/23/20) to Policy 2826, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- E. Consideration and approval of Memorandum of Understanding between Modoc Resource Conservation District (MRCD) and HLVRCD for HLVRCD to be a subcontract recipient of MRCD's SNC 966 Grant Award. (attachment)

Board member Robin Hanson made a motion to approve the MOU between the Honey Lake Valley RCD and Modoc RCD for the SNC 966 Grant Award with changes, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- F. Consideration and direction to staff regarding City of Susanville's request to subcontract HLVRCD as lead admin agency on DWR Proposition 1 Round 1 IRWMP Award.

Board gave direction to staff to proceed as lead admin agency for City of Susanville's Round 1 award.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- G. Discussion regarding Point Blue Conservation's Goodrich Creek Home Ranch Restoration Project to assume Lead Agency for CEQA, anticipated SERP pathway.

Board gave direction to staff to clarify roles and responsibilities with Point Blue.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- H. Consideration and approval of draft District Debt Policy.

Board tabled discussion.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

*None*

## **VII. REPORTS**

- A. District Manager Report – Stuemky/Siemer

Update given on each grant project, financial standing, and Andrea's transition timeline.

B. NRCS Agency Report – Stephens

Reported on current contracts and upcoming opportunities.

C. SWAT - Hanson

None

D. WAC Report – Langston/Anderson

Reported the next WAC meeting would be held September 14th.

E. Modoc Regional RCD/CARCD Report – Tippin

Reported the deadlines for early bird registration for the CARCD Conference in December. Reported on updating the Strategic Plan.

F. Fire Safe Council Report – Johnson

NONE

G. Post-Fire Recovery Report – Wooster

Reported on progress in Gold Run, able to realistically treat 167 acres.

H. IRWMP Report – Claypool

NONE

I. NRCS Partnership Report – Hanson

NONE

J. Unagendized reports by board members

Board Member Robin Hanson and Will Johnson discussed the opportunity to attend the Cal IPC conference. Board member Will Johnson reported about upcoming Invasive Cooperative Project to replace SWAT.

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.***

**VIII. ADJOURNMENT – 8:30pm**

The next Honey Lake Valley RCD meeting will be **September 28th, 2023, at 5:30 PM**. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Kelsey Siemer  
District Manager

APPROVED: \_\_\_\_\_



Jesse Claypool, RCD Board  
Chairperson

DATE: 8/21/2023