

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT
www.honeylakevalleyrcd.org

SPECIAL MEETING MINUTES

Date: Tuesday, September 25, 2018

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool
Laurie Tippin
Dave Schroeder
Wayne Langston

Staff: Ian Sims

Attendees:

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 3:43 pm, pledge of allegiance was recited, and quorum was noted. Board Member William Johnson was absent.

II. APPROVAL OF AGENDA

Board Member Wayne Langston made a motion to approve the agenda, Board Member Dave Schroeder seconded, and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

A. Approval of 8/31/18 special meeting minutes

B. Correspondence

Board directed to have the Treasurer's Report distilled into a one-page summary report and to have this detail included monthly within the agenda which was not specified in the minutes. In addition, item VIA title was amended to remedy a formatting error and include Laurie Tippin as primary CARCD appointment and William Johnson as the alternate. Laurie Tippin made a motion to approve the consent items, Dave Schroeder seconded, and the motion passed. All.

V. REPORTS

A. District Manager Report – Sims

(Please see September Agenda on HLVRCD website)

B. NRCS Agency Report – Peitz

Susanville DC position should be filed by November, EQUIP debuting new online platform

C. Lassen SWAT – Tippin/Sims

F. WAC Report – Langston

Claypool suggested facilitating a Watermaster Advisory Committee workshop to review the Watermaster Complaint process and discuss potential options to improve the complaint form and review process. Also recommend was sending Mitch to a side by side training class.

G. Modoc Regional RCD/CARCD Report – Tippin

Tentative meeting 10/24

H. Fire Safe Council Report – Johnson

I. IRWMP Report – Claypool

J. Unagendized Reports by Board Members

Laurie Tippin made a note to staff to bring back the monthly email reminders prompting Board members of requested agenda items prior to agenda posting.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. Discussion regarding employee benefits (attachment) - Sims.

This discussion will continue with additional outreach to staff and District's payroll operator to identify best benefit options.

B. Consideration and approval of amended RCD Board Meeting schedule for remainder of 2018 – Sims

The RCD Board Meeting schedule will be amended for the rest of the calendar year as various scheduling conflicts have arisen. October's Board meeting will be dependent on the availability of the District's auditor in order to facilitate the approval of the FYE17 audit. November/December's Board meeting will be combined around the holidays and the rescheduled date is to be determined.

VII. RECESS OF RCD PORTION OF MEETING

Per Government Code 54952.3, the RCD portion of the meeting was recessed in order for the WM Board to convene.

VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - WATERMASTER

A. Consideration and approval of Lozano Smith, LLP invoice 2062190 and 2062191 for \$1,075.20

Wayne Langston made a motion to approve item VIII A, Dave Schroeder seconded, and motion passed. All.

IX. RECESS OF WM PORTION OF MEETING

X. RECONVENE RCD PORTION OF MEETING

XI. ADJOURNMENT

Laurie Tippin made a motion to adjourn the meeting, Dave Schroeder seconded, and the meeting was adjourned at 5:27 PM. All.

The next scheduled Honey Lake Valley RCD meeting is **Wednesday, October 24, 2018 at 5:30 pm** at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,



Ian Sims
District Manager

APPROVED: 
Jesse Claypool, RCD Board Chairperson

DATE: November 13, 2018