

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, May 23, 2018

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Will Johnson
Wayne Langston Dave Schroeder

Staff: Ian Sims Merry Wheeler

Attendees: Eric Peitz, NRCS

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 5:31 pm, pledge of allegiance was done and quorum was noted. Board Member Laurie Tippin was absent.

II. APPROVAL OF AGENDA

Board Member Wayne Langston made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

A. Approval of 4/25/18 regular meeting minutes.

B. Approval of April/May 2018 Treasurer's Report.

BM Langston made a motion to approve the consent items, Board Member Dave Schroeder seconded and the motion passed. All.

V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He has advertised the Project Coordinator position in the Lassen County Times, on KSUE, the Sierra Daily News and has sent a position description to the RCD/WM stakeholders. To date he has not received any responses. BM Johnson asked if the position has been advertised anyplace other than locally and DM Sims said it had not but that he planned to run an ad in Craigslist and Indeed.

DM Sims also said this has been a busy irrigation season with various delivery issues, including users tampering with diversions. Another issue mentioned was the question of who is the final arbitrator on watermaster issues. BM Langston said that both DM Sims and Watermaster Mitch Otto are doing a great job.

B. Correspondence – Wheeler.

Executive Secretary Merry Wheeler stated four letters of support for the Diamond Mountain Watershed Restoration Project(s) had been prepared for the Lassen County Fire Safe Council at the request of Tom Esgate. Also included in "Correspondence" was CARCD Invoice #411 in the amount of \$300 for the annual membership renewal premium. BC Claypool asked that copies be made and distributed to all Board members. *why all BOARD MEMBERS NAMED NOT ON INVOICE*

C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. He mentioned that Farm Bill Assistant Christy Smith would be leaving at the end of June. He also noted that Rangeland Management Specialist Heidi Ramsey began her Acting District Conservationist role at the Elk Grove NRCS office on 5/14/18 and will serve a minimum of 60 days. He also said that evaluations are underway for five CSP Program applications for 2018. The next Modoc Regional RCD meeting is tentatively scheduled for October 2018.

D. Lassen SWAT – Tippin/Sims.

DM Sims noted there is a legislative push to refund Weed Management Areas (WMAs).

E. Buffalo Skedaddle-Sage Grouse Working Group – Schroeder.

BM Schroeder attended the last meeting and stated the group has been treading water for quite some time.

F. WAC Report – Langston.

BM Langston did not attend the 5/10/18 meeting. He stated there were some preliminary complaints but nothing has been formally turned in. BM Langston again praised DM Sims and WM Otto for the excellent jobs they're doing. WM Otto is working on updating control cards now that the tax list has been received from the assessor's office.

G. Modoc Regional RCD/CARCD Report – Tippin.

Board Member Laurie Tippin was not in attendance at the RCD meeting.

H. Fire Safe Council Report – Johnson.

BM Johnson said the LCFSC has many irons in the fire and is currently very active. He said they were very appreciative of the letters of support the HLVRCD prepared for them.

I. IRWMP Report – Claypool.

BC Claypool said a meeting to discuss the DACI grant was held on 4/30/18.

J. Unagendized Reports by Board Members –

BM Johnson said that Lassen Land and Trails Trust (LLTT) would like the HLVRCD's thoughts on the Modoc Trail Line, which is an 80 mile long railroad easement that has three segments and would be multi-use. DM Sims said that LLTT has discussed the Modoc Trail Line with BLM and that if those talks fail the HLVRCD might have some interest in it.

BC Claypool spoke about carbon farming. He is considering a possible day meeting on 6/27/18 that would include a Fibershed-CCI presentation, which would be followed with a visit to Hulsman Ranch on 6/28/18. He also spoke about a soils testing kit which provides a soil quality evaluation/site description. The Carbon Farm Plan Template could be a possible fee for service plan for the HLVRCD.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. FYE 2019 RCD/WM budget – third reading and approval – Sims.

DM Sims said that no revisions had been made to the budget since the second reading. BC Claypool had questions on total revenue, which DM Sims answered.

BM Schroeder made a motion to approve the FYE 2019 RCD/WM budget, BM Johnson seconded and the motion passed. All.

- B. Consideration and approval to pay SDRMA Worker's Compensation Program Invoice No. 63014 in the amount of \$3,266.46 – Wheeler.**

BM Langston made a motion to approve payment of SDRMA Worker's Compensation Program Invoice No. 63014 in the amount of \$3,266.46, BM Schroeder seconded and the motion passed. All.

- C. Consideration and approval to pay SDRMA Liability Package Program Invoice No. 64529 in the amount of \$4,827.70 – Wheeler.**

BM Johnson made a motion to approve payment of SDRMA Liability Package Program Invoice No. 64529 in the amount of \$4,827.70, BM Langston seconded and the motion passed. All.

- D. **Consideration and approval of HLVRCD Reimbursement Form and amended Policy 2058 – ** Claypool.**

All following policies, forms and checklists were discussed by Policy Committee.

BM Langston made a motion to approve HLVRCD Reimbursement Form and amended Policy 2058, BM Schroeder seconded and the motion passed. All.

- E. Consideration and approval of HLVRCD Project Coordinator Job Description Policy 2908 – Claypool.**

BM Langston made a motion to approve the HLVRCD Project Coordinator Job Description Policy 2908, BM Johnson seconded and the motion passed. All.

- F. Consideration and approval of HLVRCD Employee Information and Emergency Contact Policy 2038 – Claypool.**

BM Schroeder made a motion to approve the HLVRCD Employee Information and Emergency Contact Policy 2038, BM Langston seconded and the motion passed. All.

- G. Consideration and approval of HLVRCD New Employee Checklist – Claypool.**

BM Johnson made a motion to approve the HLVRCD New Employee Checklist, BM Schroeder seconded and the motion passed. All.

VII. RECESS OF RCD PORTION OF MEETING

Not necessary since there were no Watermaster items.

VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - WATERMASTER

None.

IX. RECESS OF WM PORTION OF MEETING

N/A.

X. RECONVENE RCD PORTION OF MEETING

N/A.

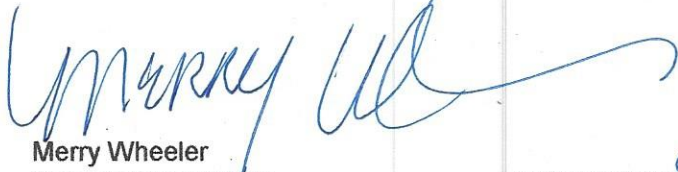
XI. ADJOURNMENT

BM Schroeder made a motion to adjourn the meeting, BM Johnson seconded and the meeting was adjourned at 6:54 PM. All.

The next scheduled Honey Lake Valley RCD meeting is **Wednesday, July 25, 2018** at **5:30 pm** at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Added from previous mtg.

Respectfully submitted,



Merry Wheeler
Executive Secretary

APPROVED:



Jesse Claypool, RCD Board Chairperson

DATE:

June 27, 2018

meeting minutes 5-23-18