



**PUBLIC NOTICE**  
**Special Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
[www.honeylakevalleyrcd.org](http://www.honeylakevalleyrcd.org)

**Date:** Thursday, February 28, 2019

**Location:** USDA Service Center  
170 Russell Avenue, Suite C  
Susanville, Ca. 96130  
(530) 257-7271 x100

**Time:** **3:30 PM**

**MINUTES**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board Chair Jesse Claypool called the meeting to order at 3:37 pm, the pledge of allegiance was recited, and a quorum was noted. Board Member Laurie Tippin was absent.

**II. APPROVAL OF AGENDA**

Board Member Dave Schroeder made a motion to approve the agenda, Board Member Wayne Langston seconded, and the motion passed. All.

**III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS**

- A. Approval of 1/31/19 special meeting minutes (attachment)
- B. Treasurer's Report (attachment)
- C. Correspondence (attachment)

Wayne Langston made a motion to approve the consent items, Will Johnson seconded, and the motion passed. All.

**V. REPORTS**

- A. District Manager Report (attachment) – Sims

(Please see December Agenda on HLVRCD website for full District Managers Report)

B. NRCS Agency Reports – Stephens

(Ann Stephens, newly hired District Conservationist for the Susanville Field Office introduced herself and discussed a few area initiatives including flood remediation projects along the Susan River.)

C. Lassen SWAT – Sims/Tippin

D. WAC Report – Langston

E. Modoc Regional RCD/CARCD Report – Tippin

F. Fire Safe Council Report – Johnson

G. IRWMP Report – Claypool

H. Unagendized reports by board members

(Will Johnson announced that a fire crew will be available funded by BIA to address needs in area. SIR hopes to partner with LCC to share academic resources.)

**VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

A. Board self evaluation

This item was tabled to the March RCD meeting.

B. Consideration and approval of amended Watermaster Dispute form (attachment)

Schroeder made a motion to approve item VIB contingent on the amendment of SRWSA Rules and Regulations to also reflect a response window of (5) days, Will Johnson seconded, and motion passed. All.

C. FYE 20 RCD/WM Budget – First reading (attachment)

Board gave direction to staff to add a few items of detail in the FY20 budget to include:

- Add audit line item,
- Legal and Accounting broken out into two separate line items,
- Increase Watermaster Fees to FY19 apportionment of \$180K,
- Increase legal professional fees by \$10K

D. Strategic/Annual Operations Plan Review – First reading (attachment)

**VII. RECESS OF RCD PORTION OF MEETING**

**VIII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

A. Consideration and approval of Lozano Smith invoice 2074900, 2074901, 2074902 totalling \$1,680.61 (attachment)

Will Johnson made a motion to approve item VIIIA, Wayne Langston seconded, and the motion passed. All.

B. Discussion regarding the retention or removal of the Watermaster Board reimbursement policy

Will Johnson made a motion to approve item VIIIB, Wayne Langston seconded, and the motion passed. All. In addition, this will require an amendment of the SRWSA Rules and Regulations to reflect this motion. Also

with this motion's passing, there is no need to have items VII, IX, and X.

**IX. RECESS OF WATERMASTER PORTION OF MEETING**

**X. RECONVENE RCD PORTION OF MEETING**

**XI. ADJOURNMENT TO CLOSED SESSION**

A. Personnel – Certain personnel matters pursuant to Government Code Section 54957 – District Manager Ian Sims.

**XII. RECONVENE IN OPEN SESSION**

No reportable action

**XIII. ADJOURNMENT**

Schroeder made a motion to adjourn the meeting, Johnson seconded, and the meeting was adjourned at 5:20 PM. All.

The next Honey Lake Valley RCD meeting will be **March 28, 2019, at 3:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully submitted,



Ian Sims  
District Manager

APPROVED: 

Jesse Claypool, RCD Board Chairperson

DATE: **March 28, 2019**