



PUBLIC NOTICE
Board Meeting of the:
Honey Lake Valley Resource Conservation District
170 Russell Ave. Suite C
Susanville, CA 96130
530-257-7271 ext. 100

Attachments available 06/20/22 at www.honeylakevalleyrcd.us

Date: Thursday, June 23rd, 2022

Location: 170 Russell Avenue, Suite C, Susanville, CA 96130 – Conference Room

And via zoom –

Join Zoom Meeting

<https://us02web.zoom.us/j/86010708787?pwd=Q1FGWIBici9DVVJvTXROQXNQS1dMz09>

Meeting ID: 860 1070 8787

Passcode: 005869

One tap mobile

+16699006833,,86010708787#,,,,*005869# US (San Jose)

+13462487799,,86010708787#,,,,*005869# US (Houston)

Time: 5:30 PM

MEETING MINUTES
votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 5:34PM, and a quorum was noted.

II. APPROVAL OF AGENDA

Board member Will Johnson made a motion to approve the agenda, Board member Robin Hanson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT - NONE

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

- A. Correspondence
- B. Meeting Minutes – 06/08/2022
- C. Financial Report

Board member Robin Hanson made a motion to approve the agenda, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

- D. District Manager Report – Stuemky
 - 1. Reported on current grant applications and projects, along with additional projects that will be beginning soon. Also reported on WM truck updates and audit updates.
- E. NRCS Agency Report – Stephens (attachment)
- F. SWAT - Hanson
 - 1. Reported on the County Ag. weed ID meeting that occurred, and are hoping that they will be meeting again to focus on new invasive weed issues that the county has.
- G. WAC Report – Langston
 - 1. Reported that the WAC committee met to discuss the next fiscal year budget, along with scheduling a meeting next month.
- H. Modoc Regional RCD/CARCD Report – Tippin
 - 1. NONE
- I. Fire Safe Council Report – Johnson
 - 1. NONE

- J. IRWMP Report – Claypool
 - 1. NONE
- K. NRCS Partnership Report - Hanson
 - 1. Reported that NRCS wants to update the local agreements, and wants to initiate an increase in communication between the agencies, and work on the Local Working Group Meeting.
- L. Post-Fire Recovery ad-hoc committee – Tippin
 - 1. Reported that the ad-hoc committee should be disbanded, and that Tom Esgate is leaving the Lassen Fire Safe Council, and that the MOU will now be sent to a LFSC board member for completion.
- M. Unagendized reports by board members
 - 1. Local Working Group meeting update – Robin Hanson
 - Reported that we would like to add in producers, and make the meeting at a convenient time and have food available.
 - 2. Board Position – Will Johnson
 - Reported that the BLM will be conducting a horse gather from July 10th - Sept. 24th 2022. Reported that he may be transitioning to a permanent position within the BLM which may create complications with him continuing to serve as a board member.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

II. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Consideration and approval of Cooperative Agreement and NOE for Susanville Indian Rancheria Brownfield clean-up CEQA lead agency work. (attachments) – Tim Keesey

Board member Laurie Tippin made a motion to approve the cooperative agreement and NOW with SIR, Board member Will Johnson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- B. FY 22/23 RCD/WM Final Budget Review. (attachment)

Board members recommended that PTO and sick leave be added into the benefits section of the budget.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- C. Consideration and approval of the following new and amended policies (attachments):
 - 1. 2050 Mobile Phone Usage while driving (new)
 - 2. 2620 Drug-Free Workplace (amended, and replacing 2600 Drug and Alcohol Abuse)
 - 3. 3136 Prompt Payment
 - 4. 3140 Cash Disbursements and its forms (Payment Request Checklist and

Check Control Log) which supersedes existing policy 3140 Check Processing

Board member Robin Hanson made a motion to approve the new and amended policies, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

- D. Consideration and approval of Resolution 2022-04 Authorization to commit District funds and process checks in amounts greater than \$25,000 without the Board of Directors prior approval for federal grant 22-DG-209. (attachment)

Board member Will Johnson made a motion to approve the new and amended policies, Board member Robin Hanson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER

- A. Consideration and Approval to pay BBK June 2022 Invoice #937009 (\$1181.50) (attachment).

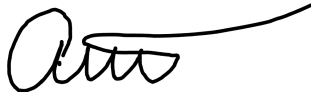
Board member Will Johnson made a motion to approve Invoice #937009, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

VI. ADJOURNMENT – 06/23/2022 at 8:51PM

The next Honey Lake Valley RCD meeting will be **July 28th, 2022, at 5:30PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Andrea Stuemky
District Manager

APPROVED: _____



Jesse Claypool, RCD Board
Chairperson

DATE: 09/22/2022