



PUBLIC NOTICE

Regular Meeting of the

WATERMASTER ADVISORY COMMITTEE (WAC)
Attachments available 05/30/2022 at www.honeylakevalleyrcd.us

Date: Thursday, June 2nd, 2022

Location: 170 Russell Ave, Suite C, Conference Room and Via Zoom Meeting :

Time: Jun 2, 2022 05:30 PM Pacific Time (US and Canada)

<https://us02web.zoom.us/j/81472802402?pwd=bzBsamFzQzFYTIR0R2FKbFFIbnp4Zz09>

Meeting ID: 814 7280 2402

Passcode: 336045

Call in: +12532158782,,81472802402#,,,,*336045#

Time: **5:30 PM**

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT WAC MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED BELOW PRIOR TO THE MEETING.

- I. **CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**
- II. **APPROVAL OF AGENDA**
- III. **PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. **Five (5) minutes** may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. ITEMS FOR BOARD ACTION - NONE

V. ITEMS FOR BOARD DISCUSSION AND/OR ACTION

- A. FY July 1, 2022- June 30, 2023 Budget Review
- B. Upper Susan River WAC Representative Vacancy

VI. REPORTS

- A. Watermaster Report – Anderson
- B. RCD Report – Langston

VI. COMMITTEE MEMBERS' COMMENTS

In accordance with Government Code Section 54954.2(a), committee members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make referral to staff or take action to have staff place a matter of business on a future agenda.

VII. ADJOURNMENT

The next regularly scheduled Honey Lake Valley RCD WAC meeting will be **July 14th, 2022, 5:30pm** at 170 Russell Avenue, Suite C, Susanville CA 96130.

*I certify that on **May 30th, 2022** I personally posted agendas as required by Government Code Section 54956 and any other applicable law.*

Respectfully submitted,

Henry Anderson
Deputy Watermaster, SRWMSA
Honey Lake Valley RCD

WM Budget

Description	WM Fund
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Revenue

Watermaster Fees	
Direct Billings	\$ 52,068.00
Tax Roll Apportionments	\$ 191,094.00
Total Watermaster Fees	\$ 243,162.00
Government (Fed and State)	
	\$ -
Total Government (Fed and State)	\$ -
Foundation Grants	
	\$ -
Total Foundation Grants	\$ -
Other Income	
Total Fundraising Events	\$ -
Earned Income	
Interest Income	\$ -
Total Earned Income	\$ -
Total Revenue	\$ 243,162.00

Expenditures

Salaries and Wages	
District Manager	\$ 16,640.00
Water Master	\$ 66,560.00
Soil Conservation Technician - Ta	\$ -
Post Fire Project Coordinator - TI	\$ -
PBA Project Coordinator	\$ -
Total Salaries and Wages	\$ 83,200.00
Payroll Benefits	
District Manager	fringe for .25 FTE
SSD Employer	\$ 1,050.00
Medicare Employer	\$ 250.00
CA U.I. Employer	\$ 112.50
Health and Dental Insurance	\$ 650.00
Water Master	
SSD Employer	\$ 4,200.00
Medicare Employer	\$ 1,000.00
CA U.I. Employer	\$ 450.00
Health and Dental Insurance	\$ 7,100.00
Payroll Benefits	\$ 14,812.50
Grant Program (Non Payroll) Costs	
Admin Costs	\$ -
Contractor Expense	\$ -
Equipment	\$ -

Office Expense	\$	-
Supplies and Small Tools	\$	-
Vehicle Expense	\$	-

Total Grant Program (Non Payroll) Costs	\$	-
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Advertising and Promotion

Advertising Costs - General	\$	-
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Total Advertising and Promotion	\$	-
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Commerce Costs

Bank Fees	\$	300.00
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Total Commerce Costs	\$	300.00
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Consultants

Audit/Tax Engagement (CPA)	\$	5,000.00
Bookkeeping Assistance Engagemer	\$	7,000.00
Legal Services Engagement	\$	80,000.00

From 90k back to \$80k

Total Consultants	\$	92,000.00
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Dues and Subscriptions

Membership Dues	\$	-
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Total Dues and Subscriptions	\$	-
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Equipment

Equipment	\$	12,000.00
Software (Over \$1,500 Per Item)	\$	4,000.00

Total Equipment Costs Over \$1,500	\$	16,000.00
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Insurance

General Property/Liability Insurance	\$	4,115.00
Workers Comp	\$	4,085.00

Total Insurance	\$	8,200.00
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Meals and Travel

Staff Meetings - Meals	\$	-
Travel	\$	500.00

Total Meals and Travel	\$	500.00
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Office and Job Supplies Expenses

General Office Expense	\$	1,036.50
Postage & Delivery Envelopes Exper	\$	300.00
Vehicle Gas	\$	2,000.00

Total Office Expenses	\$	3,336.50
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Rent

Vehicle Rent	\$	-
Main Office	\$	-

Total Rent	\$	-
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Software Costs

General Operating Software Costs	\$	-
Accounting Software Costs	\$	500.00

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Total Software Costs	\$	500.00
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Special Event Costs	\$	-
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Total Special Event Costs	\$	-
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Telecommunications

Internet	\$	460.00
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Telephone	\$	960.00
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Web Hosting	\$	450.00
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Total Telecommunications	\$	1,870.00
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Total Expenditures	\$	220,719.00
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Total Net Income BEFORE Transfers and Special Projects/It	\$	22,443.00
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Interfund Transfer

WM to GF - Wages and Benefits	\$	-
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Total Interfund Transfer	\$	-
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Watermaster Contingency Fund

COLA Increase (5%)	\$	3,328.00
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Legal - \$10k retention Requirement		
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WM Equipment Purchase	\$	5,000.00
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Payroll Buffer (min 5%)	\$	11,615.00
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Payroll Tax Buffer (min 5%)	\$	2,500.00
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Total Watermaster Contingency Fund	\$	22,443.00
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Revised Net Income	\$	-
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Special Projects/Items

WM Measuring Equipment, Grant F	\$	-
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Total Special Projects/Items	\$	-
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Final Net Income	\$	-
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\$243,162.00