



**PUBLIC NOTICE**  
**Special Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**Attachments available 6/2/19 at [www.honeylakevalleyrccd.org](http://www.honeylakevalleyrccd.org)**

**Date:** Wednesday, June 5, 2019

**Location:** USDA Service Center  
170 Russell Avenue, Suite C  
Susanville, Ca. 96130  
(530) 257-7271 x100

**Time:** **3:00 PM**

**MEETING MINUTES**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board Member Laurie Tippin called the meeting to order at 3:17 pm, the pledge of allegiance was recited, and a quorum was noted. Board Member Jesse Claypool called to inform Board that he was running a few minutes behind and would be in attendance shortly. Claypool arrived at 3:25 PM.

**II. APPROVAL OF AGENDA**

Board Member Wayne Langston made a motion to approve the agenda, Board Member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**III. PUBLIC COMMENT**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS**

A. Approval of 4/25/2019 meeting minutes (attachment)

Board Member Wayne Langston made a motion to approve consent items and April meeting minutes, Board Member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**V. REPORTS**

**VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

**VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION- WATERMASTER**

- A. Consideration, approval and certification of FY 2019/2020 apportionment and assessment amounts for the Honey Lake Valley RCD Watermaster Service (attachments) – Meyer/Adams.

The Board reviewed and discussed the FY 2019/2020 apportionment and assessment. Board Member Will Johnson made a motion to approve the apportionment contingent upon date updates to reflect 2019-20 and accepts all numbers and information as is, Board Member Wayne Langston seconded, and the motion passed. All.

Watermaster, Carrie Adams and Board Chair, Jesse Claypool signed the completed apportionment.

Action: Board directed staff to update dates to reflect the FY 2019-20 throughout apportionment.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

**VIII. ADJOURNMENT**

The next Honey Lake Valley RCD meeting will be **June 19, 2019 at 5:30pm.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Board Chair Jesse Claypool made a motion to adjourn meeting, Board Member Laurie Tippin seconded, and the meeting was adjourned at 4:18 pm.

Respectfully Submitted,

*Kayla Meyer*

Kayla Meyer  
District Manager

APPROVED: \_\_\_\_\_

  
Jesse Claypool, RCD Board Chairperson

DATE: **June 19<sup>th</sup>, 2019**