

**HONEY LAKE VALLEY**  
**RESOURCE CONSERVATION DISTRICT**

**WATERMASTER ADVISORY COMMITTEE (WAC)**  
**Regular Meeting Minutes**

**Date:** Thursday, Nov. 8, 2018

**Location:** USDA Service Center, 170 Russell Avenue, Suite C, Susanville

**Present:** Board: Daren Hagata Ramsey Wood Wayne Langston  
Mike Bartley Todd Swickard Andrew Bertotti  
Brad Hanson

Staff: Mitch Otto

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Meeting called to order by Chairman Ramsey Wood at 5:30 pm. The pledge of allegiance was recited and a quorum was noted. All board members were present.

**II. APPROVAL OF AGENDA**

Board Member Bartley made a motion to approve the agenda and Board Member Hanson seconded and the motion passed. All.

**III. PUBLIC COMMENT**

None.

**IV. ITEMS FOR BOARD ACTION**

**A. Approval of 10/8/18 special meeting minutes.**

Board Member Bartley made a motion to approve the 10/8/18 special meeting minutes, Board Member Hagata seconded and the motion passed. All.

**V. ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

**A. Approval of 2017/2018 Susan River Watermaster Service Area (SRWSA) Annual Use Report (attachment) – Otto.**

Vice-Chairman Swickard made a motion to approve the 2017/2018 Susan River Service Area (SRWSA) Annual Use Report and Board Member Bartley seconded and the motion passed. All.

**B. Consideration and discussion of updated Watermaster Complaint form-Otto.**

Short discussion with recommendation from Board Member Hagata to increase the speediness of the resolution to the complaint relative to the timing of which the complaint was issued.

**C. Watermaster evaluation discussion- Otto.**

General discussion regarding the performance of Watermaster Mitch Otto with several positive comments and a focus on how communication between the Watermaster and water users is paramount to a successful Watermaster program.

**VI. REPORTS**

**A. Watermaster Report – Sims/Otto.**

Watermaster Mitch Otto updated the Board on the current status of the service area system.

**B. RCD Report – Langston.**

Board Member Langston updated the WAC Board on recent RCD happenings and the decision of Board Member Schroeder to re-apply for his retired term as to help keep the RCD moving in a positive direction.

**VII. COMMITTEE MEMBERS' COMMENTS**

Board Member Bartley wished the WAC Board to have happy holidays as the 2018 year came to an end.

**VIII. ADJOURNMENT**

Board Member Langston made a motion to adjourn the meeting, Board Member Bertotti seconded and the meeting was adjourned at 5:58 pm. The next regularly scheduled WAC meeting will be held **Thursday, Jan. 10, 2019** at the **USDA Service Center, 170 Russell Avenue, Suite C, Susanville** at **5:30 p.m.**

Respectfully submitted,



Mitch Otto  
Susan River Watermaster  
Honey Lake Valley RCD