



**PUBLIC NOTICE**  
**Special Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 01/30/2024 at [www.honeylakevalleyrcd.us](http://www.honeylakevalleyrcd.us) ■

**Date: Thursday, February 1st, 2024**

**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

**MEETING MINUTES**

**\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 3:36PM, and a quorum was noted.

**II. APPROVAL OF AGENDA**

Board member Robin Hanson made a motion to approve the agenda with changes relevant to item A2 changing the word "of" to the word "to", Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.*

**III. PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the

public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

#### **IV. CONSENT ITEMS –**

- a. Correspondence
- b. Meeting Minutes – 12/07/2023, 1/12/2024
- c. Financial Reports
- d. Agreements/Contracts

Board Member Wayne Langston made a motion to approve the consent items, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

#### **V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Annual Organizational Meeting (RCD 5010.5; PRC 9306 & 9307)
  1. Election of officers (chairman, vice-chairman and secretary/treasurer).

Board Member Wayne Langston made a motion to elect officers on a Slate as is currently held, Board member Robin Hanson seconded, and the motion passed. All.

2. Appointment of District Manager as ~~board~~ secretary **to the Board**.

Board member Robin Hanson made a motion to appoint the District Manager as Secretary to the Board, Board member Will Johnson seconded, and the motion passed. All.

- B. File Statement of Facts with the Secretary of State

Board member Laurie Tippin made a motion to file the Statement of Facts with the Secretary of State, Board member Will Johnson seconded, and the motion passed. All.

- C. Assignment of committees (SWAT, WAC, Modoc Regional RCD/CARCD, FireSafe Council, IRWM, NRCS Partnership)

Board member Laurie Tippin made the motion to assign the committees to the same representatives, with Robin Hanson being the new Modoc Regional RCD/CARCD chair, Board member Will Johnson seconded, and the motion passed. All.

- D. Policy update/revisions (RCD 5010.1)

Board member Laurie Tippin made the motion to approve the time and place of meetings, Board member Wayne Langston seconded and the motion passed. All.

- E. Place and time of meetings

Board member Laurie Tippin made the motion to approve the time and place of meetings, Board member Wayne Langston seconded and the motion passed. All.

- F. Approval and adoption of 2024 RCD calendar (attachment)

Board member Laurie Tippin made the motion to approve the 2024 RCD Calendar , Board member

Wayne Langston seconded and the motion passed. All.

- G. Consideration and discussion of HLV RCD's Strategic Plan and mission updates.  
Held

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- H. Consideration and discussion of partnership with Lassen National Forest and participation in a potential Stewardship Agreement.  
Held

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- I. Consideration and approval of agreement with Lassen Fire Safe Council, Inc. to act as CEQA Lead Agency for the Lassen Wildfire Recovery Project. (attachment)

Board Member Laurie Tippin made a motion to approve the agreement with Lassen Fire Safe Council, Board member Robin Hanson seconded, and the motion passed. All.

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- J. Consideration and approval of Environmental Review and Notice of Exemption (NOE) for the Lassen Wildfire Recovery Project.

Board member Wayne Langston made a motion to approve the NOE, Board member Robin Hanson seconded, the motion did not pass.

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- K. Consideration and approval of agreement with Lassen Fire Safe Council, Inc. to act as CEQA Lead Agency for the Lassen National Forest Eagle Lake Ranger District Hazardous Tree Management Project. (attachment)

Board Member Laurie Tippin made a motion to approve the agreement with Lassen Fire Safe Council, Board member Will Johnson seconded and the motion passed. All.

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- L. Consideration and approval of Environmental Review and Notice of Exemption (NOE) for the Lassen National Forest Eagle Lake Ranger District Hazardous Tree Management Project.

Died due to lack of motion.

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## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATERMASTER**

- a. Consideration and approval of amended Watermaster Advisory Committee Rules and Regulations (attachment).

Board member Robin Hanson made a motion to approve the amended Rules and Regulations, Board member Wayne Langston seconded, and the motion passed. All.

**VII. REPORTS**

- a. District Manager Report – Stuemky/Siemer (attachment)

Kelsey gave a report on all current grant projects.

- b. NRCS Agency Report – Stephens

Dan Lipp from MRCS gave an important update regarding the possible government shutdown and our local NRCS contracts.

- c. SWAT - Hanson

Robin discussed the idea of calling another interagency SWAT meeting.

- d. Watermaster / WAC Report – Clark

NONE

- e. Modoc Regional RCD/CARCD Report – Hanson

Robin updated the board on the CARCD By-Law committee

- f. Fire Safe Council Report – Johnson

Will reported that he went to the most recent Fire Safe Council meeting and gave updates on that.

- g. Post-Fire Recovery Report – Wooster

Catherine reported that we have successfully planned to spray 75ac this spring to be planted in the fall, and spray 56ac this fall to be planted next spring.

- h. IRWMP Report – Claypool

NONE

- i. NRCS Partnership Report – Hanson

NONE

- j. Unagendized reports by board members

Jesse Claypool mentioned two new Senate Bills that were passed (616 and 553) regarding paid sick leave and workplace violence reporting.

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**VIII. ADJOURNMENT TO CLOSED SESSION - 6:43PM**

- a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)  
Title: District Manager

Held. No reportable action.

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**IX. RETURN TO OPEN SESSION- 7:09PM**

**X. ADJOURNMENT- 7:10PM**

The next Honey Lake Valley RCD meeting will be **February 22nd, 2024, at 3:30 PM.**  
The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Kelsey Siemer  
District Manager

APPROVED:   
Jesse Claypool, RCD Board  
Chairperson

DATE: 2/22/2024