

HONEY LAKE VALLEY
RESOURCE CONSERVATION DISTRICT

REGULAR MEETING MINUTES

Date: Wednesday, February 28, 2018

Location: USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130

Present: Board: Jesse Claypool Dave Schroeder
Will Johnson Laurie Tippin (telephonically)

Staff: Ian Sims Merry Wheeler

Attendees: Eric Peitz, NRCS Tim Keesey

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Chair Jesse Claypool called the meeting to order at 3:34 pm, pledge of allegiance was done and quorum was noted. Board Member Wayne Langston was absent and Board Member Laurie Tippin attended telephonically and due to this all voting was polled

II. APPROVAL OF AGENDA

Board Member Dave Schroeder made a motion to approve the agenda, Board Member Will Johnson seconded and the motion passed. All (BM Langston was absent).

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

None.

IV. CONSENT ITEMS

A. Approval of 12/8/17 revised special meeting minutes (tabled from January 2018 meeting) and 1/24/18 regular meeting minutes.

BC Claypool had corrections to both the 12/8/17 and 1/24/18 minutes. The corrections have been made and the corrected minutes are on the HLVRCD website.

B. Approval of December 2017/January 2018 Treasurer's Report (tabled from 1/28/18 meeting) and January/February 2018 Treasurer's Report.

BM Johnson made a motion to approve the consent items with corrections to the 12/8/17 revised special meeting minutes (tabled from 1/24/18 meeting) and 1/24/18 regular meeting minutes, BM Schroeder seconded and the motion passed. All (BM Langston was absent).

V. REPORTS

A. District Manager Report – Sims.

District Manager Ian Sims presented his report. He noted that the CalRecycle Grant has made it through the second review and pending final approval. He also mentioned that Deputy Watermaster Mitch Otto is working on winter projects such as the Mapping/Operations Manual and water measurement devices. He presented the sign for the Lassen Creek Watershed project and said the SWAT MOU signature pages are filtering in.

B. Correspondence – Wheeler.

Executive Secretary Merry Wheeler shared two letters of gratitude with the Board: one from Will Johnson to Lassen Ale Works at the Boardroom for their donation of two growlers to the First Annual RCD Mixer and one from Jesse Claypool to Shane Dyer at Dyer Engineering for their donation of \$404.60 towards food for the mixer.

C. NRCS Agency Report – Peitz.

District Conservationist Eric Peitz presented his report. Two applications were selected for funding in the first batching period in FY18. Probably five to seven applications will be submitted for Batch #2. The next Modoc Regional RCD meeting is tentatively scheduled for April 2018.

D. Lassen SWAT – Tippin/Sims.

The Lassen SWAT is still receiving MOU signature pages; nothing else to report.

E. Buffalo Skedaddle-Sage Grouse Working Group – Schroeder.

BM Schroeder attended the meeting – not sure yet when funding will be received.

F. WAC Report – Langston.

BM Langston stated there was a WAC meeting held 2/9/18. WM Otto has been working on an operations manual. BC Claypool said the Board needs to have all policies and procedures in place to back WM Otto up during the irrigation season.

G. Modoc Regional RCD/CARCD Report – Tippin.

BM Tippin stated the Modoc Regional RCD meeting will probably be held the week of April 23rd or May 7th. She would like to have it in Susanville. She will contact some RCDs and the Alturas NRCS to ask about potential attendance. She asked that the Board review the emails that were sent on 2/28/18.

H. Fire Safe Council Report – Johnson.

BM Johnson said Calfire is doing hand treatments and are still having difficulties getting contractors.

I. Finance Committee Report – Langston/Schroeder.

Nothing to report. This report will be removed from future agendas.

J. Policy Committee Report – Claypool/Johnson/Sims.

Nothing to report. This report will be removed from future agendas.

K. IRWMP Report – Claypool.

Moving forward, BC Claypool will be reporting on the IRWMP.

I. Unagendized Reports by Board Members.

BM Johnson spoke about the Susanville Indian Rancheria (SIR) meeting to be held on 3/30/18. The address is 745 Joaquin Street and the Board is invited to attend.

BM Tippin discussed the CARCD Advocacy Academy in Sacramento to be held on March 12th and 13th. She is planning to attend.

BC Claypool reminded the Board and staff that the deadline for Form 700s is 3/3/18. ES Wheeler said she would send a Form 700 link to the Board.

BC Claypool also mentioned he attended a CSDA meeting on February 1, 2018 in Sacramento.

BC Claypool also stated that in accordance with the HLVRCD Susan River Watermaster Rules and Regulations, Article 1, General Provisions 1.1 (o), "Watermaster" means the Honey Lake Valley Resource Conservation District, including the Watermaster Board, all Decision makers and its agents, employees, and designees" and Article 1, General Provisions 1.1 (p), "Watermaster Board" or "Board" means the Board of Directors of the Honey Lake Valley Resource Conservation District." Article II, Administration, Item 2.13 states: "Compensation: Members of the Watermaster Board or any Decision maker shall receive fifteen dollars per meeting plus mileage from Watermaster for attendance at meetings, regular or special. Mileage shall be reimbursed subject to applicable provisions of law".

Moving forward, the format of the agenda will be amended to segregate the RCD portion of the meeting from the Watermaster portion of the meeting.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

The following items were discussed in the order listed:

B. Consideration and approval of CEQA study for the Mitigated Negative Declaration for Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project – Sims.

Tim Keeseey presented the Board with information about the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project. It is a forest thinning project on Forest Service land. It consists of 8,000 acres, 4,000 of which will be thinned. The HLVRCD will serve as the lead agency for submittal of the Notice of Intent for the Mitigated Negative Declaration for the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project. The HLVRCD will receive \$1,300 and reimbursement of filing fees for the project.

BM Schroeder made a motion to approve the CEQA study for the Mitigated Negative Declaration for the Diamond Mountain Watershed Restoration and Wildland Urban Interface (WUI) Project, BM Johnson seconded and the motion passed. All (BM Langston was absent).

A. FYE RCD/WM 18 mid-year budget review – Sims.

This item was tabled from the January 2018 meeting. DM Sims discussed the FYE 18 mid-year budget review and then moved to Item D, "FYE 19 RCD/WM draft budget review".

D. FYE 19 RCD/WM draft budget review – Sims.

BM Schroeder asked to discuss the FYE 19 RCD/WM draft budget with DM Sims after having his wife (an accountant with LMUD) review it. The first reading of the FYE 19 RCD/WM draft budget will be at the March 2018 HLVRCD Board meeting.

C. Strategic/Annual Operation Plan Review – Sims.

DM Sims stated that many of the issues listed in the Strategic/Annual Operation Plan (AOP) have been achieved and some may need to be revisited. He asked for feedback from Board members for the March 24, 2018 meeting.

E. Submission of Article 1 of 5 ("RCD 101- What's An RCD") for review, revision and approval for submission to the Lassen County Times Op/Ed column – Johnson.

BM Johnson discussed his RCD 101 article and briefly touched on the other four articles he prepared. He thought it might be a good idea to possibly add what other RCDs have done in other areas.

BC Claypool and BM Schroeder felt the article might be too lengthy, but said to go ahead with submittal and try to keep subsequent articles shorter. BM Tippin also felt it was too long, but thought the article itself was great.

The Board directed DM Sims to work with BM Johnson on re-editing the article and to move the process of having it published along.

- F. **Proposal and decision on whether to sell lunch to the participants and spectators at the Susanville Area Bicycle Association Dirt Riders annual "Ridin' High at the Ranch" mountain bike race as a means to generate some unrestricted funding for the RCD. The race is scheduled for Saturday, May 26, 2018 starting at 10:00 am – Tippin.**

There will be various races held this year with approximately 100 participants. It would need to be quick and easy food such as sandwiches, chili and possibly hot dogs for the kids. The price would be in the \$10 range.

BC Claypool asked if a permit to sell food is required and if there would be liability issues if a barbecue was used. BM Tippin was asked to provide answers to the Board's questions at the March meeting.

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATER MASTER

***** BC Claypool stated the March 2018 agenda would be formatted differently so as to more fully segregate the RCD items from the WM items. There will still be only one agenda but the RCD portion will formally adjourn prior to beginning the WM portion. *****

- A. **Consideration and approval to pay Lozano Smith Invoice No. 2044851 dated 2/12/18 in the amount of \$319.00 – Claypool.**

BM Tippin made a motion to pay Lozano Smith Invoice No. 2044851 dated 2/12/18 in the amount of \$319.00, BM Johnson seconded and the motion passed. All (BM Langston was absent).

VIII. ADJOURNMENT

BM Schroeder made a motion to adjourn the meeting, BM Johnson seconded and the meeting was adjourned at 5:43 pm. All (BM Langston was absent).

The next scheduled Honey Lake Valley RCD meeting is Wednesday, March 28, 2018 at 3:30 pm at the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA 96130.

Respectfully submitted,



:For Merry Wheeler

Merry Wheeler
Executive Secretary

APPROVED:



Jesse Claypool, RCD Board Chairperson

DATE:

March 28, 2018