



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**530-257-7271 ext. 100**

Attachments available 08/22/22 at [www.honeylakevalleyrcd.us](http://www.honeylakevalleyrcd.us)

**Date: Thursday, August 25th, 2022**  
**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

**Time: 5:30 PM**

**MEETING MINUTES**  
**\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:37PM, and a quorum was noted.

**II. APPROVAL OF AGENDA**

Board member Robin Hanson made a motion to approve the agenda, Board member Laurie Tippin seconded, and the motion passed. All.

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.***

### **III. PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

### **IV. CONSENT ITEMS**

- A. Correspondence (attachment)
- B. Financial Reports

Board member Will Johnson made a motion to approve the consent items, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

### **V. REPORTS**

- A. District Manager Report – Stuemky
  - 1. Reported on current grant updates, new hire for the Post Fire Recovery grant, and additional project updates and completed grants.
- B. NRCS Agency Report – Stephens
  - 2. Reported that the new ASTC-FO for Area 1 began this week, that Fiscal year contracting was almost complete, the Point Blue agreement hours had been reduced from NRCS, and that the LWG meeting was held August 4th and had 12 participants.
- C. SWAT - Hanson
  - 1. Reported that she received an email from Tom Getts at UCCE about potential invasive weed funding that may be coming to fruition this fall, and that a SWAT meeting will most likely be scheduled for the Fall 22.
- D. WAC Report – Langston
  - 1. Reported that there was a meeting held in September, and a special meeting to go over the Hagata complaint.
- E. Modoc Regional RCD/CARCD Report – Tippin
  - 1. Reported that CARCD meeting notes would be sent out to board members, that the conference will be held in November over three days, Nov.30th - Dec. 2nd, and that Modoc Regional meeting would be planned for the fall 22.
- F. Fire Safe Council Report – Johnson
  - 1. Reported that there is a new managing director, admin personnel, and project coordinator that were hired.
- G. IRWMP Report – Claypool
  - 1. NONE
- H. NRCS Partnership Report – Hanson
  - 1. Reported that she met with NRCS in June, did not attend the LWG meeting, and will attempt to meet again in September 22.

- I. Unagendized reports by board members
  1. Board Position – Will Johnson
    - Laurie Tippin reported that the RCD entered into a professional service agreement with Phil Nemir and Tim Keeseey for the Post Fire Recovery Project work.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.*

## **II. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Information update & Direction to Staff on Lassen Co. Post-Fire Disaster Recovery Project.

The DM and Post Fire Recovery Project Coordinator gave an update regarding project activities and asked for notes on provided materials. Direction to staff to exclude pile burning and continue with questionnaire and user guide.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

- B. Consideration to request bid proposals for heavy equipment work required under 22-DG-209 Lassen Co. Post-Fire Disaster Recovery Project.

Board member Laurie Tippin retracted item B, as it was no longer an activity that needed board approval.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

- C. Consideration & approval to post PBA Project Coordinator position announcement. (attachment)

Board member Laurie Tippin made a motion to approve the PBA project coordinator position announcement and posting, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 2 – Stay Relevant to the Conservation Needs of the Community*

- D. Consideration and approval to adopt new Policy 2415. Telework Program. (attachment)

Board member Robin Hanson made a motion to approve the consent items, Board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity*

- E. Consideration and approval of hiring for the contractual bookkeeper position, not to exceed \$43,200/year. (proposal attachment)

- Tabled for next meeting due to Hanson recusing herself from the vote.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity*

- F. Consideration and approval of J-U-B Old Channel Agreement for Professional Services, Project # 49-21-002. (attachment)

Board member Laurie Tippin made a motion to approve the the JUB Old Channel Agreement pending clarification conversation with JUB, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity*

- G. Consideration and approval to pay 2022-2023 SDRMA insurance invoices and to discuss percentage split between RCD and WM. (attachments)

Board member Robin Hanson made a motion to approve the SDRMA invoices, Board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity*

- H. Consideration and approval to pay Schroeder Inc. Invoice (\$18,057.81) for CalRecycle work FR73 Mahal. (attachment)

Board member Robin Hanson made a motion to approve the Schroeder Inc. Invoice, Board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity*

## **VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

- A. Consideration and Approval to pay BBK August 2022 Invoice #941642 (\$2,661.00). (attachment).

Board member Robin Hanson made a motion to approve the BBK Invoice #941642, Board member Laurie Tippin seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

- B. Consideration and approval of White Star mapping quote for updating the Watermaster service area maps and mapping system. (attachment)

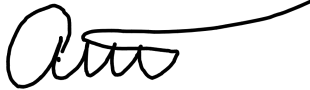
Board member Laurie Tippin made a motion to approve the White Star mapping quote, Board member Robin Hanson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

VI. **ADJOURNMENT – 08/25//2022- 8:25PM**

The next Honey Lake Valley RCD meeting will be **September 22nd, 2022, at 5:30PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*Respectfully Submitted,*



Andrea Stuemky  
District Manager

APPROVED: \_\_\_\_\_



Jesse Claypool, RCD Board  
Chairperson

DATE: 09/22/2022