

HONEY LAKE VALLEY  
RESOURCE CONSERVATION DISTRICT

**WATERMASTER ADVISORY COMMITTEE (WAC)**  
**Special Meeting Minutes**

**Date:** Thursday, February 8, 2018

**Location:** USDA Service Center, 170 Russell Avenue, Suite C, Susanville

**Present:** Board: Daren Hagata Wayne Langston Mike Bartley  
Ramsey Wood Todd Swickard  
Staff: Ian Sims Mitch Otto  
Attendees: None

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Meeting called to order by Chairman Mike Bartley at 5:30 pm. The pledge of allegiance was recited and a quorum was noted. All board present with the exception of Board Members Brad Hanson and Andrew Bertotti.

**II. APPROVAL OF AGENDA**

Board Member Daren Hagata made a motion to approve the agenda, Board Member Wayne Langston seconded and the motion passed. All.

**III. PUBLIC COMMENT**

None.

**IV. ITEMS FOR BOARD ACTION**

A. Board Member Wayne Langston made a motion to approve the August 10, 2017 regular meeting minutes, the October 12, 2017 regular meeting minutes and the November 9, 2017 special meeting minutes, Board Member Ramsey Wood seconded and the motion passed. All.

**V. ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

**A. Annual Organizational Meeting – Election of WAC chairman and vice-chairman – Bartley.**

Board Member Todd Swickard nominated Ramsey Wood as chairman, BM Hagata seconded and the motion passed. All.

BM Wayne Langston nominated Todd Swickard as vice-chairman, BM Hagata seconded and the motion passed. All.

**B. SRWSA Operations Manual and Mapping Initiative – Otto.**

Mitch discussed his winter activities. The WAC Board responded with good comments on his work.

**C. Reporting requirements and system improvements for 2018 – Langston.**

It was decided to combine Items C and D. BM Langston asked how to set and meet goals in 2018. What exactly needs to be done? He stated that WAC members should report what is needed in their areas.

**D. Procedure for recording a water user's actual take vs. allocation – Langston.**

BM Langston continued the discussion on a water user's take vs. allocation.

**E. Consider the idea of having a separate budget for each area of the system – Langston.**

Several ideas were discussed. It appears the WAC may revisit this idea in the future.

**VI. REPORTS**

**A. Watermaster Report – Otto.**

Watermaster Mitch Otto presented an update on NST and measurement devices.

**B. RCD Report – Langston.**

Board Member Langston updated the WAC on recent RCD happenings and spoke about the first annual HLVRCD bbq and mixer to be held at Jesse Claypool's barn on February 10<sup>th</sup>.

**VII. COMMITTEE MEMBERS' COMMENTS**

BM Swickard had some questions on WAC member terms.

BM Mike Bartley asked if Laurel Marsters had been notified of the 3<sup>rd</sup> priority water decision. If not he asked that a letter be sent to her. Ms. Marsters was sent a letter on that subject on 8/22/17.

**VIII. ADJOURNMENT**

Board Member Mike Bartley made a motion to adjourn the meeting, Board Chair Ramsey Wood seconded and the meeting was adjourned at 5:56 pm. The next regularly scheduled WAC meeting will be held **Thursday, March 8, 2018** at the **USDA Service Center, 170 Russell Avenue, Suite C, Susanville** at **5:30 p.m.**

Respectfully submitted,

*Marcy Wheeler for Mitch Otto*

Mitch Otto  
Deputy Watermaster  
Honey Lake Valley RCD