



HONEY LAKE VALLEY  
RESOURCE  
CONSERVATION  
DISTRICT

**PUBLIC NOTICE**

Meeting of the:

**Honey Lake Valley Resource Conservation District**

Attachments available 8/30/19 at [www.honeylakevalleyrcd.org](http://www.honeylakevalleyrcd.org)

**Date:** Tuesday, September 3, 2019

**Location:** USDA Service Center  
170 Russell Avenue, Suite C  
Susanville, Ca. 96130  
(530) 257-7271 x100

**Time:** **5:30 PM**

**MEETING MINUTES**

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER. PLEDGE OF ALLEGIANCE. ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:32pm, the pledge of allegiance was recited, and a quorum was noted. Board Member Wayne Langston made a late entry. Board Vacancy noted.

**II. APPROVAL OF AGENDA**

Board Member Laurie Tippin made a motion to approve the agenda, Board Member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**III. PUBLIC COMMENT**

No public comment.

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS**

Board Member Laurie Tippin made a motion to approve the consent items, Board Member Will Johnson seconded, and the motion passed. All.

A. Approval of 6/19/19 and 7/25/19 meeting minutes (attachments)

B. Treasurer's Report (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

## **V. REPORTS**

A. District Manager Report (attachment) – Meyer

B. NRCS Agency Report – Stephens

Deferred to board action item VI, B.

C. Lassen SWAT – Meyer/Tippin

D. WAC Report – Langston

Langston reported on DOW hearing conducted by WAC members. WAC decision was appealed and will be heard by RCD Board November 4<sup>th</sup>, 2019.

E. Modoc Regional RCD/CARCD Report – Tippin

Tippin reported on August CARCD board meeting – notes to follow.

No scheduled Modoc Regional meeting.

F. Fire Safe Council Report – Johnson

Johnson discussed the Thompson Peak Initiative.

G. IRWMP Report – Claypool

Claypool discussed that there has not been any RWMG meetings, that pre-application materials were submitted by the City of Susanville and the DWR – IRWM meeting attended by Meyer.

H. Unagendized reports by board members

Claypool let board members know that the 'From Where I Stand' article was published, that the recent CSDA meeting had good regional attendance and that the RCD may be facilitating future meetings through a 'fee for service' agreement. Johnson discussed upcoming 'Chili Cook-off' and use of RCD marketing materials.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

A. Consideration and approval of Larry Bain's 2018 Management Representation Letter (attachment)

Board Member Laurie Tippin made a motion to approve letter, Board Member Wayne Langston seconded, and the motion passed. All.

Board directed staff to inquire about an RFP regarding obtaining audit services for 3 years time.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity*

B. Consideration and approval of NRCS and RCD DRAFT MOU (attachments)

Board Member Laurie Tippin made a motion to approve MOU draft, Board Member Will Johnson seconded, and the motion passed. All.

## **VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATERMASTER**

A. Consideration and approval of Lozano Smith invoices 208853, 208854 totaling \$1,740.00 (attachments)

Board Member Will Johnson made a motion to approve invoices, Board Member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

B. Pursuant to Rule 6.3 of the Honey Lake Valley Resource Conservation District Susan River Watermaster Rules and Regulations – Schedule Public Hearing 90 days from Notice of Appeal to hear the following:

- Dow-Bonomini Family 2013 Trust July 26, 2019 Complaint re Barham Kelley Water Rights (attachment)
- Dow-Bonomini Family 2013 Trust July 26, 2019 Complaint re Paragraph 17 and Schedule 4 and Schedule 5, Priority 2 Rights (attachment)

RCD Board will hear the above complaints on November 4<sup>th</sup>, 2019, beginning at 10am. Notice to follow.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

## IX. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be September 26, 2019 at 5:30pm. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Meeting adjourned - 7:03PM.

Respectfully Submitted,

APPROVED: 

Jesse Claypool, RCD Board Chairperson

DATE: October 3<sup>th</sup>, 2019

Kayla Meyer  
District Manager