



PUBLIC NOTICE
Special Meeting of the:
Honey Lake Valley Resource Conservation District
Attachments available 12/17/19 at
www.honeylakevalleyrcd.org

Date: Thursday, December 19, 2019

Location: USDA Service Center
170 Russell Avenue, Suite C
Susanville, Ca. 96130
(530) 257-7271 x100

Time: **3:30 PM**

MEETING MINUTES

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER. PLEDGE OF ALLEGIANCE. ROLL CALL

Board member Jesse Claypool called the meeting to order at 3:30pm, the pledge of allegiance was recited, and a quorum was noted. All members present and a Board member vacancy was noted.

II. APPROVAL OF AGENDA

Board member Will Johnson made a motion to approve the agenda, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT - None

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS

Board member Laurie Tippin made a motion to approve consent items, Board member Wayne Langston seconded, and the motion passed. All.

A. Approval of 11/26/19 meeting minutes (attachments)

B. Treasurer's Report (attachment)

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. REPORTS

A. District Manager Report (attachment) – Meyer

B. NRCS Agency Report – Stephens

Stephens discuss agency vacancies, that the team engineer position has been filled, new office space requirements, as well as the Buffalo Skidaddle Committee designation.

C. Lassen SWAT – Meyer/Tippin

Termination of CDFA grant agreements dicussed.

D. WAC Report – Langston

Langston stated that the district is out of irrigation season and that there were no further WAC updates.

E. Modoc Regional RCD/CARCD Report – Tippin

Tippin discussed updates to Division 9's Public Resource Code, an effort between the Department of Conservation and CARCD, Pacific Policy Group's efforts in drafting new legislation for the possibility of permanent RCD funding, and CARCD's Diversity, Equity, and Inclusion efforts.

F. Fire Safe Council Report – Johnson

Johnson stated that he may be acting as the consulting project manager in future Firesafe Council efforts

G. IRWMP Report – Claypool

None.

H. Unagendized reports by board members

Johnson discussed the CARCD report 'Planning for the Future', the potential for a regional MOU, his attendance at the SNC board meeting, and potential SNC funding opportunities and projects. Claypool discussed new Harassment Policy updates and the inclusion of this discussion at next month's organizational meeting.

ACTION: Claypool directed staff (Meyer) to include the new Harrassment Policy documents in the January meeting agenda for board review and comments.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

A. Consideration and approval of Craig Collins Accountant Engagement Letter for 2019 Audit (attachment)

Board member Will Johnson made a motion to approve the letter, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

B. Consideration and approval of Northeastern CSDA Chapter Certificate of Liability (attachment)

Board member Laurie Tippin made a motion to approve the letter with corrections to add the CSDA address, Board member Will Johnson seconded, and the motion passed. All.

ACTION: Staff to add CSDA address to letter

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity

C. Consideration and approval of Board Service Thank You letter for Dave Schroder (attachment)

Board member Laurie Tippin made a motion to approve the letter, Board member Will Johnson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational

VII. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER

- A. Review and discussion of further District action regarding Dow-Bonomini Trust Motion of Appeal re: Paragraph 17 (attachment)

Board discussed and made the decision to engage counsel for this matter. Board requested that a meeting be held with counsel to discuss expectations.

ACTION: Staff directed to retain counsel and request a telephone conference.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- B. Review and discussion of further District action regarding Dow-Bonomini Trust Motion of Appeal re: Case 3037 (Barham/Kelly) (attachement)

Board discussed and made the decision to engage counsel for this matter.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

IX. ADJOURNMENT – 5:41 PM

The next Honey Lake Valley RCD meeting will be **January 23, 2019 at 3:30PM**. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Kayla Meyer
District Manager

APPROVED: _____



Jesse Claypool, RCD Board Chairperson

DATE: **January 23, 2020**