

**HONEY LAKE VALLEY**  
**RESOURCE CONSERVATION DISTRICT**

**WATERMASTER ADVISORY COMMITTEE (WAC)**  
**Special Meeting Minutes**

**Date:** Thursday, November 9, 2017

**Location:** USDA Service Center, 170 Russell Avenue, Suite C, Susanville

**Present:** Board: Daren Hagata Wayne Langston Mike Bartley  
Andrew Bertotti

Staff: Ian Sims Mitch Otto

Attendees: None

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Meeting called to order by Chairman Mike Bartley at 5:30 pm. The pledge of allegiance was recited and a quorum was noted. All board present with the exception of Board Members Brad Hanson, Todd Swickard and Ramsey Wood.

**II. APPROVAL OF AGENDA**

Board Member Daren Hagata made a motion to approve the agenda, Board Member Wayne Langston seconded and the motion passed. All.

**III. PUBLIC COMMENT**

None.

**IV. ITEMS FOR BOARD ACTION**

A. None.

**V. ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

A. **Personnel - Certain personnel matters pursuant to the Government Code Section 54957 – Watermaster Mitch Otto Performance Review (attachment) – Sims.**

Board Members present each filled out an employee evaluation form for the Performance Review of Watermaster Mitch Otto. Board Members issued a positive review for the Watermaster.

**VI. REPORTS**

A. **Watermaster Report – Otto.**

Watermaster Mitch Otto discussed the projects that he would work on during the winter months (SRWSA Operations Manual and working with NST to possibly install measurement devices as well as creating new SRWSA maps).

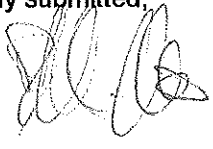
B. **RCD Report – Langston.**

Board Member Langston presented RCD report.

**VII. COMMITTEE MEMBERS' COMMENTS**

None.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. Otto', written over a faint dotted grid.

Mitch Otto  
Deputy Watermaster  
Honey Lake Valley RCD

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