



PUBLIC NOTICE
Board Meeting of the:
Honey Lake Valley Resource Conservation District
170 Russell Ave. Suite C
Susanville, CA 96130
5302574127 ext. 100

Attachments available 04/24/2023 at www.honeylakevalleyrccd.us ■

Date: Thursday, July 27th, 2023
Location: 170 Russell Ave., Suite C, Susanville CA 96130

MEETING MINUTES
votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 6:19PM, and a quorum was noted.

II. APPROVAL OF AGENDA

Board member Robin Hanson made a motion to approve the agenda, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT - NONE

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS –

- a. Correspondence
- b. Meeting Minutes – 5/22/2023, 6/7/2023, 6/22/2023
- c. Financial Reports
- d. Agreements/Contracts

Board member Will Johnson made a motion to approve the consent items, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Consideration and approval of draft amended Policy 2330-Compensation. (attachment)

Board member Laurie Tippin made a motion to approve Policy 2330-Compensation, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

- B. Consideration and approval of draft Compensation – Wage Levels/Merit Advancement Steps Chart (Effective 7/1/2023). (attachment)

Board member Laurie Tippin made a motion to approve Compensation - Wage Levels/Merit Advancement Steps Chart with the modification to remove the “Program Manager” classification, Board member Robin Hanson seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

- C. Consideration and approval of draft amended Policy 2400-Work Schedules. (attachment)

Board member Laurie Tippin made a motion to approve Policy 2400-Work Schedules, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDC leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER

- A. Old Channel Project Update - Stuemky

District Manager Stuemky gave an update on the Old Channel Project. 90% design plans were submitted from J-U-B Engineering and progress is being made on permitting for implementation. Construction is set to begin in November.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

- B. Consideration, discussion and approval of increasing salary rate to \$64,500/year for WM position to maintain FSLA exemption for a salaried employee. (attachments)

Discussion regarding exempt vs. non-exempt salary employees. Direction was given to reach out to

legal counsel regarding position classification. All other discussion was tabled until further information is available.

Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.

VII. REPORTS

A. District Manager Report – Stuemky/Siemer

Updates given in regards to current live grants, reported on new bookkeeper status, suggested a monthly financial report to accompany an executive summary for future Board Meetings.

B. NRCS Agency Report – Stephens

Reported on current contracts and staff availability.

C. SWAT - Hanson

NONE

D. WAC Report – Langston/Anderson

Reported on successfully hiring a new watermaster, start date August 21st, 2023

E. Modoc Regional RCD/CARCD Report – Tippin

Reported on waiting for MOU/MOA from MRCD, and CARCD Conference in December

F. Fire Safe Council Report – Johnson

NONE

G. Post-Fire Recovery Report – Wooster

Reported on progress in the Doyle and Gold Run areas, reported on about 90 acres of funding left, with over 800 acres completed or in progress.

H. IRWMP Report – Claypool

NONE

I. NRCS Partnership Report – Hanson

NONE

J. Unagendized reports by board members

Board Member Robin Hanson suggested Board Member Leadership for future DM annual reviews

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCDD leadership & organizational capacity.

VIII. ADJOURNMENT – 7:55pm

The next Honey Lake Valley RCD meeting will be **August 24th, 2023, at 5:30 PM.**
The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Andrea Stuemky
District Manager



APPROVED: _____
Jesse Claypool, RCD Board
Chairperson

DATE: 8/21/2023