



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 04/24/2023 at [www.honeylakevalleyrcd.us](http://www.honeylakevalleyrcd.us)

**Date: Thursday, June 22nd, 2023**

**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

**MEETING MINUTES**  
**\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:32PM, and a quorum was noted.

**II. APPROVAL OF AGENDA**

Board member Laurie Tippin made a motion to approve the agenda, Board member Wayne Langston seconded, and the motion passed. All.

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.***

**III. PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS –**

- a. Correspondence
- b. Meeting Minutes – 3/23/23, 4/17/23, 4/24/23
- c. Financial Reports
- d. Agreements/Contracts

Board member Laurie Tippin made a motion to approve the consent items, Board member Wayne Langston seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. Consideration and approval of Final FY23/24 Budget. (attachment)

Board member Laurie Tippin made a motion to approve the Budget, Board member Wayne Langston seconded, and the motion was passed. All.

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- B. Consideration and approval of SDRMA Insurance - Workers Compensation FY23/24 Invoice. (attachment)

Board member Wayne Langston made a motion to pay the invoice, Board member Laurie Tippin seconded, and the motion was passed. All.

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- C. Consideration and approval of Larry Bain Audit FY22 Management Letter. (attachment)

Board member Laurie Tippin made a motion to approve the Management Letter, Board member Wayne Langston seconded, and the motion was passed. All.

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- D. Consideration and review of DRAFT Policy #2400. (attachment)

Direction to staff to bring back Policy #2330 with changes regarding Christmas Eve and Holiday Policy

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**VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

- A. Old Channel Project Update - Anderson.

Project update was given with engineering design updates and timeline updates.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

- B. Discussion regarding most important diversion location list - Anderson.

Update given on continuing conversations and discussion regarding Watermaster Workshop

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

- C. CDFA Sweep Project Update – Stuemky

Project submission was discussed.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

## **VII. REPORTS**

- A. District Manager Report – Stuemky  
Report given on grant project admin and employee update
- B. NRCS Agency Report – Stephens  
Report given on current contracts, EQIP applications, and fire-preparedness day
- C. SWAT - Hanson  
NONE
- D. WAC Report – Langston/Anderson  
Report given on Watermaster applications and apportionments
- E. Modoc Regional RCD/CARCD Report – Tippin  
NONE
- F. Fire Safe Council Report – Johnson  
NONE
- G. Post-Fire Recovery Report – Wooster  
Report given on Forest management Plan and landowner conflicts regarding road use
- H. IRWMP Report – Claypool  
NONE
- I. NRCS Partnership Report – Hanson  
NONE
- J. Unagendized reports by board members  
Board member Jesse Claypool reported that CSDA is working on a national definition of “special district” and that considerable other legislation is in the works  
Board member Laurie Tippin reported on NACD subcommittees and annual meeting

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**VIII. ADJOURNMENT – 8:47pm**

The next Honey Lake Valley RCD meeting will be **July 27th, 2023, at 5:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*Respectfully Submitted,*



Andrea Stuemky  
District Manager

APPROVED: \_\_\_\_\_  
Jesse Claypool, RCD Board  
Chairperson

DATE: 7/27/2023