



PUBLIC NOTICE
Board Meeting of the:
Honey Lake Valley Resource Conservation District
170 Russell Ave. Suite C
Susanville, CA 96130
5302574127 ext. 100

Attachments available 10/23/23 at www.honeylakevalleyrzd.us

Date: Thursday, October 26th, 2023

Location: 170 Russell Ave., Suite C, Susanville CA 96130

Time: 5:30 PM

AGENDA

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, ROLL CALL

II. APPROVAL OF AGENDA -

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. CONSENT ITEMS –

- A. Correspondence
- B. Meeting Minutes – 9/28/2023, 10/6/2023
- C. Financial Reports
- D. Agreements/Contracts

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD

- A. Presentation from Eric Rubio about the benefits of wood chips and potential post fire projects

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- B. Consideration and approval of November and December 2023 Board meeting dates

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- C. Consideration and approval of paying CSDA Membership Dues and and NACD Conservation Investment

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- D. First reading of the 2024 RCD/Watermaster Calendar (attachment)

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- E. Consideration and approval of Health Insurance Coverage for RCD Employees (attachment)

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATERMASTER

- A. First reading of the Annual Usage Report for 2023 (attachment)

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VII. REPORTS

- A. District Manager Report – Stuemky/Siemer (attachment)
- B. NRCS Agency Report – Stephens
- C. SWAT - Hanson
- D. Watermaster / WAC Report – Clark (attachment)
- E. Modoc Regional RCD/CARCD Report – Tippin/Hanson
- F. Fire Safe Council Report – Johnson
- G. Post-Fire Recovery Report – Wooster
- H. IRWMP Report – Claypool


- I. NRCS Partnership Report – Hanson
- J. Unagendized reports by board members

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VIII. ADJOURNMENT

The next Honey Lake Valley RCD meeting will be **December 7, 2023, at 5:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

I certify that on Monday, October 23rd, 2023 agendas were posted as required by Government Code Section 54956 and any other applicable law.

X 

Kelsey Siemer
District Manager



PUBLIC NOTICE
Board Meeting of the:
Honey Lake Valley Resource Conservation District
170 Russell Ave. Suite C
Susanville, CA 96130
5302574127 ext. 100

Attachments available 09/25/2023 at www.honeylakevalleyrzd.us ■

Date: Thursday, September 28th, 2023

Location: 170 Russell Ave., Suite C, Susanville CA 96130

MEETING MINUTES

votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 5:37PM, and a quorum was noted.

II. APPROVAL OF AGENDA

Board member Will Johnson made a motion to approve the agenda with added agenda item, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

III. PUBLIC COMMENT - NONE

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter..

IV. CONSENT ITEMS –

- A. Correspondence
- B. Meeting Minutes – 8/24/2023
- C. Financial Reports
- D. Agreements/Contracts

Board member Laurie Tippin made a motion to approve the consent items, Board member Wayne Langston seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – WATERMASTER

- A. Consideration and approval of Old Channel Project Request for Proposal Contractor Award. (attachment)

Board member Laurie Tippin made a motion to award the contract to M.A. Stiener, Board member Will Johnson seconded. Discussion was held. Motion dies due to lack of vote. Tabled.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- B. Update on Willow Creek

Watermaster Tonya Clark gave an update on Willow Creek progress.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- C. Consideration and discussion of side-by-side quotes for Watermaster purchase. (attachment)

Discussion held. No reportable action.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- D. Consideration and discussion regarding restructuring of Watermaster Advisory Committee

Discussion held. Reportable action - WAC Special Meeting called for October 12th, 2023

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION - RCD

- A. Consideration and approval of cooperative agreement between HLVRCD and W.M. Beatty to be lead agency for CEQA for Dixie Fire West Grant. (attachment)

Board Member Laurie Tippin made a motion to approve the cooperative agreement between HLVRCD

and W.M. Beatty to be lead agency for CEQA for Dixie Fire West Grant, Board Member Will Johnson seconded. Motion passed. All

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- B. Consideration and approval of CEQA Notice of Exemption for Dixie Fire West Grant project. (attachment)

Board member Will Johnson made a motion to approve CEQA Notice of Exemption for Dixie Fire West Grant project, Board member Wayne Langston seconded and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VII. ADJOURNMENT TO CLOSED SESSION - 9:12PM

- A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph two (2) or three (3) of subdivision (d) of Section 54956.9. Number of potential cases: One (1).

No reportable action

VIII. RETURN TO OPEN SESSION - 9:40PM

VII. REPORTS

- a. District Manager Report – Stuemky/Siemer

Update given on each grant project and financial standing

- b. NRCS Agency Report – Stephens

Reported on current contracts, upcoming opportunities, requested the Civil Rights Responsibilities be on the next meeting agenda

- c. SWAT - Hanson
- None

- d. WAC Report – Langston/Anderson

Reported the next WAC meeting would be held October 12th.

- e. Modoc Regional RCD/CARCD Report – Tippin

Reported the Regional Meeting for the Modoc Plateau would be October 17th at 1:45pm.

- f. Fire Safe Council Report – Johnson
- None

g. Post-Fire Recovery Report – Wooster

Reported on progress in Gold Run, and Upper Stevens Meadows, as well as potential replanting in Janesville..

None h. IRWMP Report – Claypool

None i. NRCS Partnership Report – Hanson

None j. Unagendized reports by board members

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

VIII. ADJOURNMENT – 9:40PM

The next Honey Lake Valley RCD meeting will be **September 28th, 2023, at 5:30 PM**. The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Kelsey Siemer
District Manager



APPROVED: _____
Jesse Claypool, RCD Board Chairperson

DATE: 10/26/2023



PUBLIC NOTICE
Special Board Meeting of the:
Honey Lake Valley Resource Conservation District
170 Russell Ave. Suite C
Susanville, CA 96130
5302574127 ext. 100

Attachments available 10/04/2023 at www.honeylakevalleyrcd.us ■

Date: Friday, October 6th, 2023

Location: 170 Russell Ave., Suite C, Susanville CA 96130

MEETING MINUTES

votes taken via role call

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board member Jesse Claypool called the meeting to order at 5:32PM, and a quorum was noted.

II. APPROVAL OF AGENDA

Board member Wayne Langston made a motion to approve the agenda, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCO leadership & organizational capacity.

III. PUBLIC COMMENT - NONE

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question

regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

IV. AGENDA ITEMS

- A. Consideration and approval of Old Channel Project Request for Proposal Contractor Award. (attachment).

Board Member Laurie Tippin made a motion to award the Contractor bid to M.A Stienen. Board member Wayne Langston seconded, motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

- B. Consideration and approval of WM Side-By-Side Purchase (attachment).

Board member Wayne Langston made a motion to purchase a Side-by-Side for the Watermaster Service Area, Board member Laurie Tippin seconded, and the motion passed. All.

Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.

V. ADJOURNMENT – 5:49PM

The next Honey Lake Valley RCD meeting will be **October 26th, 2023 at 5:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

Respectfully Submitted,



Kelsey Siemer
District Manager

APPROVED: _____



Jesse Claypool, RCD Board
Chairperson

DATE: 10/26/2023



January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
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25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2024						
Su	M	Tu	W	Th	F	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
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26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Jan		
01/01/24 (Mon)	New Year's Day (observed 1/1/2024)	Holiday
01/11/24 (Thu)	Organizational Meeting	WAC Meeting
01/15/24 (Mon)	Martin Luther King Day	Holiday
01/25/24 (Thu)	Organizational Meeting, Adopt Calendar, FYE24 Mid-Year Budget Review, WAC Appointments	RCD Meeting

February		
02/19/24 (Mon)	President's Day	Holiday
02/22/24 (Thu)	1st Reading - Strategic/Annual Operations Plan (AOP) Review, FYE24 RCD/WM Budget Review DM Mid Year Evaluation - January?	RCD Meeting

March		
03/01/24 (Fri)	Irrigation Season Begins	Deadline
03/14/24 (Thu)	FYE24 Budget Review, Direct Billing	WAC Meeting
03/28/24 (Thu)	1st Reading - FYE25 RCD/WM Budget, 2nd Reading - Strategic/AOP	RCD Meeting

April		
04/25/24 (Thu)	Adopt Strategic/AOP, 2nd Reading - FYE25 RCD/WM Budget Begin 5:30 schedule	RCD Meeting

May		
05/01/24 (Wed)	Update WM Control Cards	Deadline
05/09/24 (Thu)		WAC Meeting
05/23/24 (Thu)	Budget Hearing - Approve FYE25 RCD/WM Budget, Initiate WM Assessment Apportionment	RCD Meeting
05/27/24 (Mon)	Memorial Day	Holiday

June		
06/12/24 (Wed)	Apportionment and Assessment Letters Due to Water Users	Deadline
06/17/24 (Mon)	Juneteenth	Holiday
06/27/24 (Thu)	Review RCD Board Appointments	RCD Meeting



July 2024						
Su	M	Tu	W	Th	F	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
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August 2024						
Su	M	Tu	W	Th	F	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30	31		

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July		
07/04/24 (Thu)	Independence day	Holiday
07/11/24 (Thu)		WAC Meeting
07/25/24 (Thu)	Certify Apportionments to Auditor, Initiate FYE25 Audit, Annual DM Evaluation	RCD Meeting

August		
08/06/24 (Tue)	Certified Apportionments due to Auditor	Deadline
08/29/24 (Thu)	Board Meeting	RCD Meeting

September		
09/02/24 (Mon)	Labor Day	Holiday
09/12/24 (Thu)	Draft 2023/24 SRWSA Annual Use Report	WAC Meeting
09/26/24 (Thu)	1st Reading - 2023/24 SRWSA Annual Use Report	RCD Meeting

October		
10/14/24 (Mon)	Indigenous Peoples Day	Holiday
10/24/24 (Thu)	2nd Reading - 2023/24 SRWSA Annual Use Report, 1st Reading - 2025 RCD Calendar	RCD Meeting
10/31/24 (Thu)	Irrigation Season Ends - Direct Billing	Deadline

November		
11/11/24 (Mon)	Veterans Day (Observed Friday 11/10/23)	Holiday
11/14/24 (Thu)	Approve 23/24 SRWSA Annual Use Report	WAC Meeting
11/28/24 (Thu)	Thanksgiving	Holiday
11/29/24 (Fri)	Thanksgiving Holiday	Holiday

December		
12/05/24 (Thu)	Meeting status subject to change; Approve 2023/24 SRWSA Annual Use Report (submit to Court pending approval), 2nd Reading - 2025 RCD Calendar	RCD Meeting
12/24/24 (Fri)	1/2 Holiday	Holiday
12/25/24 (Wed)	Christmas Day Observed	Holiday
12/31/24 (Tue)	SRWSA Annual Use Report submitted to Court	Deadline

SDRMA Medical Benefits Coverage for Honey Lake Valley Resource Conservation District

April 27, 2023



SDRMA SMALL GROUP PROGRAM-BACKGROUND

- In 2006, SDRMA became an administrator for the small group program under Public Risk Innovation, Solutions, and Management (PRISM)
 - Over 150 agencies throughout California participate in SDRMA benefits program.
- Medical benefits to agencies with 2-200 full time employees
- Ancillary coverages to agencies with 2-50 full time employees
 - Dental
 - Vision
 - Basic Life and AD&D
 - Short-Term/Long-Term Disability
 - Employee Assistance Program
- Agency can pick and choose which programs to offer
- Coverages can be offered to active employees, early retirees and Medicare retirees



MEDICAL BENEFITS

- SDRMA offers 4 PPO Plans, 2 HDHP Plans, 2 HMO plans and 1 EPO plan through Blue Shield and Anthem Blue Cross
- Plan Selections available for your agency is: 2 plans
 - Medical Plan Combinations*
 - Only 1 HMO or HDHP plan may be offered to an employee group
 - Future plan changes are subject to review and approval by underwriting. An agency cannot offer a Silver PPO plan and a Bronze PPO plan at the same time per Underwriting guidelines.
- Medical rates based on region rather than age banded
- Medical renewals are based on all agencies in PRISM pool claims (over 43,000 lives) and then adjusted according to claims experience for small group that has over 3,000 employee/retiree lives
- Medical renewal increases on average the last 3 years have been a little over 5%
- PRISM Committee members are members of the pool



- PRISM currently has over 43,000 employee lives covered under Medical Coverage

- SDRMA manages PRISM Small Group Membership

- SDRMA acts as a Program Administrator:

- Program presentation to interested agencies
- Manages underwriting and approval process
- Present to HR & Benefits teams
- Program implementation & billing
- Completes enrollments/changes for agencies
- Provides Open Enrollment Carrier Documents
- Employer-Based Benefits Portal
- Resource for service/carrier questions

2023 Plan Comparison:

	Gold PPO plan		Silver PPO plan		HDHP 10		HDHP 20	
	Network	non-network	Network	non-network	Network	non-network	Network	non-network
Annual deductible	\$500/\$1,000	\$500/\$1,000	\$2,000/\$4,000	\$2,000/\$4,000	\$1,500/\$3,000	\$1,500/\$3,000	\$3,000/\$6,000	\$3,000/\$6,000
Calendar-year copayment maximum	\$2,000/\$4,000	\$2,000/\$4,000	\$5,000/\$10,000	\$5,000/\$10,000	\$5,000/\$10,000	\$5,000/\$10,000	\$5,950/\$11,900	\$5,950/\$11,900
Physician Visits	\$20 co-pay	50%	\$30 co-pay	50%	10%	50%	20%	50%
Preventive care	No Charge	Not Covered	No Charge	Not Covered	No Charge	Not Covered	No Charge	Not Covered
Inpatient hospital	20%	50% up to \$600 per day	20%	50% up to \$600 per day	10%	50% up to \$600 per day	20%	50% up to \$600 per day
Outpatient services	20%	50% up to \$350 per day	20%	50% up to \$350 per day	10%	50% up to \$350 per day	20%	50% up to \$350 per day
Ambulance services	20%	20%	20%	20%	10%	10%	20%	20%
Emergency Room	\$100 co-pay +20% (co-pay waived if admitted)	\$100 co-pay +20% (co-pay waived if admitted)	\$100 co-pay +20% (co-pay waived if admitted)	\$100 co-pay +20% (co-pay waived if admitted)	\$100 co-pay +10% (co-pay waived if admitted)	\$100 co-pay +10% (co-pay waived if admitted)	\$100 co-pay +20% (co-pay waived if admitted)	\$100 co-pay +20% (co-pay waived if admitted)
Drug copayment/ deductible- Retail 30-day supply	Express Scripts-Separate Max OOP Generic-\$10 Brand-\$20 Non-Formulary-\$45 Specialty-30% max co-pay up to \$150 Deductible N/A	Express Scripts-Separate Max OOP Generic-\$10 Brand-\$20 Non-Formulary-\$45 Specialty-30% max co-pay up to \$150 Deductible N/A	Express Scripts-Separate Max OOP Generic-\$10 Brand-\$20 Non-Formulary-\$45 Specialty-30% max co-pay up to \$150 Deductible (except generics) \$200/\$500	Express Scripts-Separate Max OOP Generic-\$10 Brand-\$20 Non-Formulary-\$45 Specialty-30% max co-pay up to \$150 Deductible above Applies	Blue Shield-Combined Max OOP Generic-\$7 Brand-\$25 Non-Formulary-\$25 Specialty-30% max co-pay up to \$150 Deductible above Applies	Blue Shield-Combined Max OOP Generic-\$7 Brand-\$25 Non-Formulary-\$25 Specialty-30% max co-pay up to \$150 Deductible above Applies	Blue Shield-Combined Max OOP Generic-\$7 Brand-\$25 Non-Formulary-\$25 Specialty-30% max co-pay up to \$150 Deductible above Applies	Blue Shield-Combined Max OOP Generic-\$7 Brand-\$25 Non-Formulary-\$25 Specialty-30% max co-pay up to \$150 Deductible above Applies



2023 SDRMA Rates-GUARANTEED UNTIL January 1, 2024

Premiums are based on a full month. There are no partial months or prorated premiums, and participant changes will be effective first of the month following the qualifying event. The waiting period for medical benefits/ancillary coverages is effective 1st of the following the date of hire of an employee.

	EMPLOYEE ONLY	EMPLOYEE +1	EMPLOYEE + 2 OR MORE
GOLD PPO	\$1,084.59	\$2,170.21	\$2,820.14
SILVER PPO	\$778.68	\$1,556.33	\$2,020.86
HDHP 10	\$903.31	\$1,811.77	\$2,353.55
HDHP 20	\$746.75	\$1,489.38	\$1,939.49



UNDERWRITING GUIDELINES

Active Employees: *Medical Benefits* – Agency must contribute a minimum of 75% of the cost for active employees.

Agency must have at least 75% of eligible employees (and public officials if they are offered coverage by the Agency) enrolled in order to participate. Public Officials, retirees and dependents may not be covered unless active employees are covered.

Each prospective new Agency must complete and submit the SDRMA Interest Forms including a large claimant disclosure form (Medical Benefits only) detailing any knowledge of and information pertaining to large and/or ongoing claims. Each Agency is subject to underwriting review and may or may not be accepted for coverage. The underwriting process may take up to two weeks for completion.

Agency's governing body must approve a resolution authorizing participation in SDRMA's health benefits program and execute the Memorandum of Understanding (MOU).

Once an Agency is approved by underwriting, they must submit the Resolution and MOU to SDRMA 45 days before the requested effective date of coverage.



QUESTIONS??





Trusted Risk Management * WWW.SDRMA.ORG * 800.537.7790

Questions?

For further information, please contact us at
alittle@sdrma.org or 800-537-7790



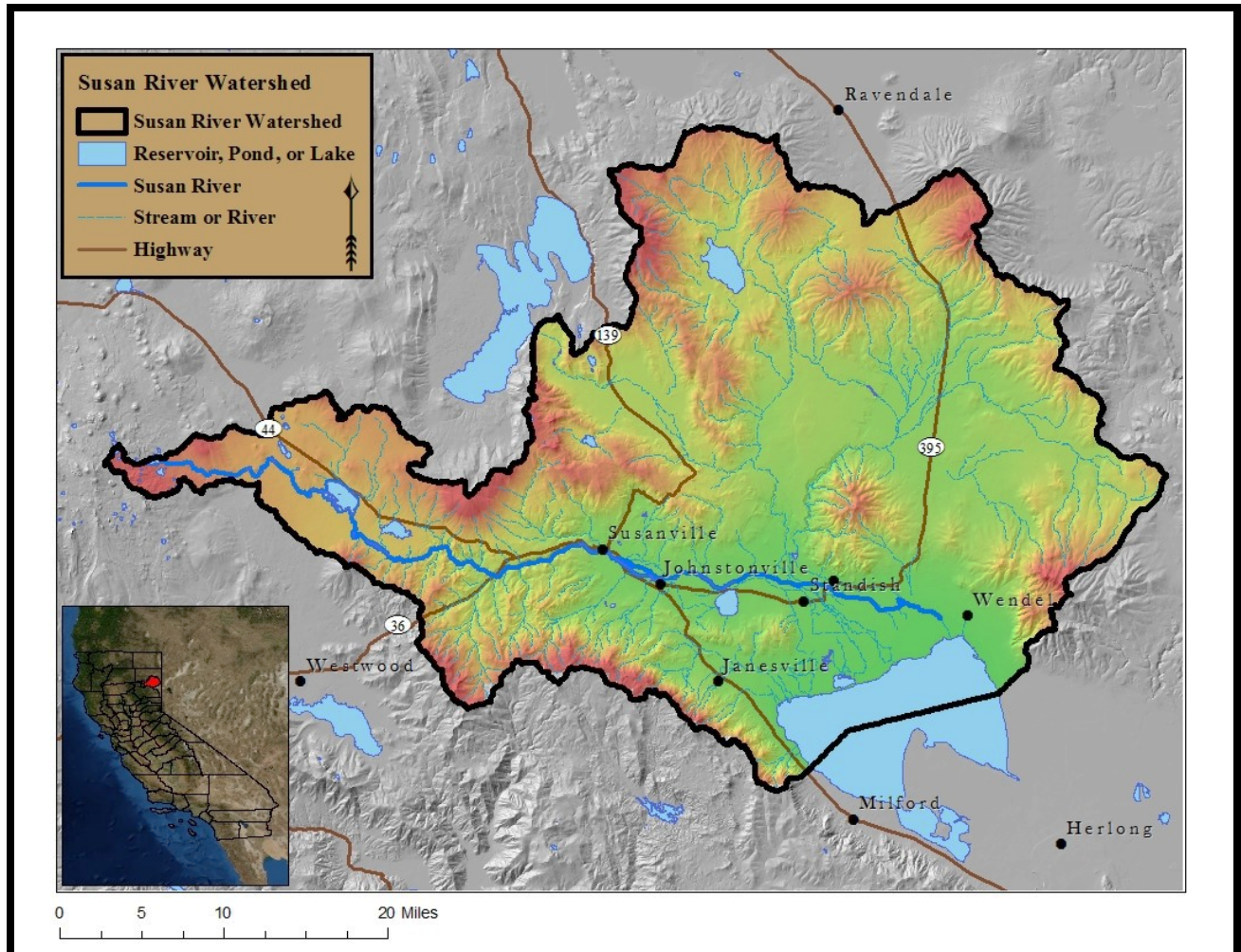
1112 I Street, Suite 300
Sacramento, California 95814
T: 800-537-7790
www.sdrma.org

A Proud California Special Districts Alliance Partner



HONEY LAKE VALLEY
RESOURCE
CONSERVATION
DISTRICT

SUSAN RIVER WATERMASTER SERVICE AREA



ANNUAL USE REPORT - 2022/2023

Susan River

Watermaster Service Area

Annual Use Report- 2022/2023

Fiscal Year: July 1, 2022- June 30, 2023

Irrigation Season: March 1, 2022- October 31, 2023

Storage Season: November 1, 2023- February 28, 2024

Lassen County, California

Decree No.'s 4573, 8174 and 8175

Submitted by December 31, 2023 to

The Presiding Judge, Lassen County Superior Court



Prepared By:

Honey Lake Valley Resource Conservation District
170 Russell Ave.
Susanville, CA 96130

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General Description

The Susan River service area is located in the southern part of Lassen County in the vicinity of the town of Susanville. There are approximately 246 water right owners in the service area with total continuous allotments of 351.922 cubic feet per second in addition to storage rights held by several users. The source of supply consists of three stream systems as follows: Susan River, Baxter Creek, Parker Creek and their associated tributaries.

Susan River has its sources on the east slope of the Sierra Nevada Mountains in the southwesterly portion of Lassen County immediately east of Lassen National Park at an elevation of about 7,900 feet. Its channel runs easterly from Silver Lake through McCoy Flat Reservoir, through Susanville, and easterly on to Honey Lake.

Susan River has four major tributaries: Paiute Creek (entering from the north at Susanville), Gold Run and Lassen Creeks (entering from the south between Susanville and Johnstonville), and Willow Creek (entering from the north above Standish). Gold Run Creek and Lassen Creek rise on the north slope of Diamond Mountain at an elevation of about 7,600 feet. The watersheds of Paiute Creek and Willow Creek are lower and they rise on the south slopes of Round Valley Mountains.

A short distance below the confluence of Willow Creek and Susan River the river channel divides into three branches known as Tanner Slough Channel on the north, Old Channel in the middle, and Dill Slough Channel on the south. Two channels which take off Dill Slough on the south are known as Hartson Slough and Whitehead Slough.

The Baxter Creek stream system is situated in Honey Lake Valley on the east slope of the Sierra Nevada about 10 miles southeast of Susanville in the southern portion of Lassen County. The principal streams in the Baxter Creek stream system are Baxter Creek (which rises in the extreme western portion of the basin and flows in an easterly direction), Elysian Creek, Sloss Creek, and Bankhead Creek (a tributary to Baxter Creek from the south). Elysian Creek has three tributaries: North Fork Elysian Creek, South Fork Elysian Creek, and Kanavel Creek.

Parker Creek is situated in Honey Lake Valley on the east slope of the Sierra Nevada about 15 miles southeast of Susanville in the southern portion of Lassen County. Its source is on the east slope of Diamond Mountain and flows in an easterly direction for about 5 miles into Honey Lake. The primary area of water use in the Susan River service area is in Honey Lake Valley between Susanville and the northwest shore of Honey Lake, 25 miles in length. The valley floor is at an elevation of about 4,000 feet.

Water Supply

The water supply in the Susan River service area comes from two major sources: snowmelt runoff and springs. The snowpack on the Willow Creek Valley and Paiute Creek watersheds, which embrace more than half of the Susan River stream system, melts early in the spring and usually is entirely depleted by the first of May. The irrigation requirements from this portion of the stream system after the first of May are almost entirely dependent upon the flow of perennial springs which remain constant throughout the year. Under normal conditions, the flows of Lassen Creek, Gold Run Creek, Baxter Creek, Parker Creek, and the Susan River above Susanville are well sustained by melting snows until early June. The flow from perennial springs in this portion of the water system is comparatively small. The Lassen Irrigation Company stores supplemental water in Hog Flat Reservoir and McCoy Flat Reservoir, located on the headwaters of the Susan River. This stored water is released into the Susan River, which is used as a conveyance and commingled with the natural flow usually during June and July. It is then diverted into the A and B Canal leading to Lake Leavitt for further distribution by the irrigation district.

Precipitation Outlook for 2023-2024

The National Ocean and Atmospheric Administration (NOAA) has predicted as of September 21 2023 there is an equal chance of above average precipitation this fall with a 95 % chance occurring late fall November -December and January in the Susan River through January 2024. With this information, there is confidence that the Honey Lake Valley can look forward to another year with adequate precipitation.

Methods of Distribution:

Irrigation in the Susan River service area is accomplished by placing diversion dams in the main channel of the stream system, to raise the water to the level required to divert into the canals, sloughs and ditches. These dams for diversion are relatively large on the Susan River compared to those on the smaller tributaries. Various methods of irrigation are practiced; the most common approach is by flooding. With this technique, water is transported by a main conveyance channel along the high point of the lands to be irrigated. It is then dispersed by laterals along the higher ridges of the tract from which it can be distributed over the area to be irrigated by the smaller laterals of the ditch system. Sub-irrigation occurs in some areas incidental to surface irrigation or because of seepage from ditches or creek channels. During the past several years, numerous users have increased the usage of sprinkler irrigation by wheel lines to improve the efficiency of their irrigation systems.

Watermaster Service Fiscal Information:

The Fiscal Year 2022/2023 Watermaster Service Budget was adopted on May 27th, 2022 in the amount of \$274,162.00; with an increase from the FY 2021/2022 assessment of \$222,000.

2022/2023 Water Allocation and Distribution:

The Susan River Watermaster Service Area experienced high precipitation compared to the area's average. Based on California Cooperative Snow Surveys for the Northern California area, October 2022 through September 2023, the area held at its peak over 100% of the average annual snow water content of April 1st, the date of highest average annual snowpack depth. The general availability of water for the various stream systems are described below.

Parker Creek: First priority water rights were served at proration through mid-spring.

Baxter/Elysian Creek: Users of both Baxter Creek and Elysian Creek could divert at prorated rates through early May.

Paiute Creek: The water supply in Paiute Creek was present in quantities for low proration for most of year, with low flows in March and April.

Lassen Creek: No Data Available

Hills Creek: Recent fires have improved waterflow. Hills Creek has a prorated supply throughout the year.

Gold Run Creek: Recent fires have improved waterflow. Water was available in prorated amounts for irrigation until August where it ceased temporarily. Prorate flows returned by September.

Upper Susan River: Flows for the Upper Susan met the full requirements of the Schedule 5, 2nd priority water right allotments up until early May. Stock water was available to most users through the irrigation season.

Lower Susan River Below the Confluence of Willow Creek: The Lower Susan had irrigation water for Schedule 3, 3rd priority users until late April and was nearly sufficient for schedule 3, 2nd priority users until mid-late may. Stockwater was available to most users until mid-June. Past this point only users upstream were able to exercise stock watering rights.

Willow Creek: Prorated allocations were available through late May. Flows were sufficient for regular stock watering of the second priority until late June. Conveyance of stockwater to downstream users developed issues from June to September.

Bankhead/Sloss Creek: Irrigation water was not available this year for consumption.

Lassen Irrigation Company Storage Reservoirs: LIC began diverting water from McCoy Flat Reservoir on June 1st, utilizing the reservoir completely by June 23rd. Hog Flat Reservoir water utilization started approximately on June 29th and was completely drained by approximately July 10th.

Miscellaneous Notable Events:

1. Kelsey Siemer was welcomed as the new District Manager in July 2023. She brings with her an extensive background in conservation and agriculture accompanied by degrees in Animal Science and Creative Writing.
2. Tonya Clark started as the new Deputy Watermaster August 21, 2023. Tonya has an extensive background in ranching, farming, and irrigating. Her knowledge and experiences have already shown to be very beneficial to the Watermaster Service Area.
3. The Old Channel Realignment and Piping Project is moving forward with a proposed groundbreaking date of 11/01/2023.
4. The new vehicle purchased in the last fiscal year is being utilized by the Watermaster. The other vehicle is currently leased to the RCD Post Fire Program, for a monthly rental fee.

Honey Lake Valley RCD District Manager Report

Andrea Stuemky and Kelsey Siemer - District Manager(s)

October 26th, 2023

RCD Administration:

- Email / Domain Update:
 - Went down on October 8th / 9th due to Domain (honeylakevalleyrcd.us) expiring, blacked out our Gmail accounts, website, etc.
 - Created a NEW GoDaddy.com account and transferred the Domain to new account (account information on the drive)
 - Back up and running as of October 20th
 - Paid for the domain for the next 10 years (\$19.99/year)
 - As a result, we now have a form 147c from the IRS on file!
- Audit Review Scheduled
 - End of October with Andrea Drew
 - Audit coming December 2023, agreement signed with Larry Bain
- Debt Policy Update
 - Sent US Bank a follow up regarding Line of Credit, have not heard back
 - Sent Lassen County a follow up regarding a low-interest Loan Program, have not heard back.
- Bookkeeping
 - Monthly Reports (attached here)
 - Almost done finalizing FY 22-23 for audit
- Health Insurance Coverage for Employees
 - Pick 2 plan options for employees to choose from
 - Kelsey to complete underwriting documents (coverage to start 45 days after underwriting approval from SDRMA)

Watermaster:

- WAC
 - Held Special October meeting with all current WAC members present
 - WAC agreed to amend the Rules and Regs to fill vacancies
 - Expecting to approve the Annual Usage Report at the next meeting (November 9th)
- Side-by-Side
 - Paid for and ordered
 - Jesse and Tonya to pick up in the next few weeks
 - Kelsey to schedule a Side by Side training with Josh Huffman, BLM

Grant Updates:

- **DWR: Urban and Multi-benefit Drought Relief Grant Program - Old Channel Project**
 - Still waiting on reimbursement from Q2 invoices and July-August 2023 Invoice
 - Started invoicing DWR monthly to help with cash flow issues
 - Bid Awarded to M.A. Stienen (projected construction start date - Nov. 13th)

- Pre-Construction meeting scheduled November 6th at NRCS Office at 11am
- **DWR: Lahontan Basin IRWM Implementation - Round 1 and 2**
 - Round 1: Lead Admin Agency for City of Susanville
 - City of Susanville still drafting agreement for HLV RCD to assume Admin duties
 - Waiting on DWR to finalize Round 1 amendment - moving money around in the budget to cover unanticipated arch costs
 - Round 2:
 - Waiting on return agreement from DWR, will not be finalized until Round 1 agreement is amended
- **DOC: Susanville Ranch Park - Riparian Corridor and Working Lands Restoration**
 - Received Q2 reimbursement, waiting on contractor invoices to submit Q3 reimbursement
 - Trout Unlimited Volunteer Day - October 8th at Ranch Park
 - Went super well! Got all the willows planted!
 - BDA maintenance
 - Extension granted through 3/1/2025 to accommodate CEQA timeline
 - Amendment drafted by DOC, working its way through their system
- **USFS: Post Fire Recovery - Sheep, Hog and Dixie Fire scars**
 - Catherine has been working hard to get Gold Run buttoned up and Upper Steven's Meadow going
- **NACD: TA2022**
 - Quarterly Report submitted October 18th
 - Payment received 9/22/2023
- **SNC: Modoc RCD Capacity Building**
 - Catherine signed up for UC Davis CEQA courses, to also work alongside Tim this winter
 - Catherine, Andrea, and Kelsey (maybe also Robin) set to go to the CARCD conference this December
 - Submitted first invoice to MRCD for expended costs
- **CalRecycle: Farm and Ranch Solid Waste Cleanup and Abatement Grant - Minch FR77**
 - Dave Schroeder wrapping up Minch site
 - Kelsey and Andrea have pictures from site visit!
- **Watershed Coalition: Lassen PBA**
 - Still looking for a coordinator
 - CalFire reached out asking to help with anticipated future burns

- **NRCS: CARCD Underserved Farmers and Ranchers**
 - Tiffany (Point Blue), Kelsey, and Andrea working to schedule demonstration days
 - Working on a planting day in conjunction with the Susanville Indian Rancheria - tentatively 11/16
 - Possible collaboration with MRCD on Healthy Soils day in Cederville in November

- **CAL FIRE Workforce Development Grant:**
 - Applied for in March, funds are now available for the trainings we requested
 - Not sure how much of the training we are going to be able to accomplish
 - Further discussions to follow with CARCD and Catherine

Looking Forward to November:

- Audit prep, continuing to work with the bookkeeping team
- Strategic Plan update - ***still looking for 1 Board Member to help Laurie!***
- WAC Meeting - November 9th