



**PUBLIC NOTICE**  
**Board Meeting of the:**  
**Honey Lake Valley Resource Conservation District**  
**170 Russell Ave. Suite C**  
**Susanville, CA 96130**  
**5302574127 ext. 100**

Attachments available 04/24/2023 at [www.honeylakevalleyrcd.us](http://www.honeylakevalleyrcd.us)

**Date: Thursday, April 27<sup>th</sup>, 2023**  
**Location: 170 Russell Ave., Suite C, Susanville CA 96130**

**MEETING MINUTES**  
**\*votes taken via role call\***

NOTE: THE HONEY LAKE VALLEY RESOURCE CONSERVATION DISTRICT MAY ADVISE ACTION ON ANY OF THE AGENDA ITEMS SHOWN BELOW.

NOTE: IF YOU NEED A DISABILITY-RELATED MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT OFFICE AT THE TELEPHONE NUMBER AND ADDRESS LISTED ABOVE AT LEAST A DAY BEFORE THE MEETING.

**I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board member Jesse Claypool called the meeting to order at 5:33PM, and a quorum was noted.

**II. APPROVAL OF AGENDA**

Board member Laurie Tippin made a motion to approve the agenda, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**III. PUBLIC COMMENT - NONE**

Per RCD Board Policy No. 5030.4.1, during this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the District. Five (5) minutes may be allotted to each speaker and a maximum of twenty (20) minutes to each subject matter.

**IV. CONSENT ITEMS –**

- a. Correspondence
- b. Financial Reports
- c. Agreements/Contracts

Board member Laurie Tippin made a motion to approve the consent items, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

**V. ITEMS FOR BOARD ACTION AND/OR DISCUSSION – RCD**

- A. SDRMA Health Insurance Benefits presentation. (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- B. J-U-B Engineers, Old Channel Project presentation and update. (attachment)

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- C. Consideration and approval of Agreement with Lassen Fire Safe Council, Inc. to act as CEQA Lead Agency for the Susanville Indian Rancheria (SIR) Cradle Valley Post-Dixie Fire Restoration Project. (attachment)

Board member Laurie Tippin made a motion to approve the Agreement, Board member Will Johnson seconded, and retracted due to an change in the billing rate, and additional information needed before approval. Dies due to lack of a motion.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- D. Consideration and approval of amended Policy 2330 Compensation, and Policy 2058 Compensation for Meetings and Travel. (attachments)

Board member Laurie Tippin made a motion to approve Policy 2230, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- E. Direction to staff regarding PBA donations and potential non-profit creation. – Osborn  
Direction to staff regarding donation forms and to discuss with the CPA.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

- F. Review of the FY23/24 Draft Budget. (attachment)

Direction to staff regarding making adjustments before sending to the WAC committee.

*Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCD leadership & organizational capacity.*

## **VI. ITEMS FOR BOARD ACTION AND/OR DISCUSSION– WATERMASTER**

- A. Consideration and approval of ParcelQuest Gateway ESRI webservice Quote for services. (attachment) - Anderson.

Dies due to lack of a motion.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

- B. Consideration and approval of Water Regulations in accordance with Water Code 4150 regarding Article IV: Monitoring. (attachment) – Anderson

Dies due to lack of a motion.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

- C. Consideration and approval of Watermaster position description/announcement update. (attachment)

Board member Laurie Tippin made a motion to the WM position announcement update, Board member Will Johnson seconded, and the motion passed. All.

*Tie to the Strategic Plan: Strategic Issue 1.4 – Watermaster services are professionally provided.*

## **VII. REPORTS**

- a. District Manager Report – Stuemky (attachment)
- b. NRCS Agency Report – Stephens - NONE
- c. SWAT – Hanson - NONE
- d. WAC Report – Langston/Anderson
- i. Reported that a May meeting occurred, Langston and WM visited Willow Creek.
- e. Modoc Regional RCD/CARCD Report – Tippin
- f. Fire Safe Council Report – Johnson -NONE
- g. Post-Fire Recovery Report – Wooster - NONE
- h. Lassen PBA Report – Osborn - NONE
- i. IRWMP Report – Claypool - NONE

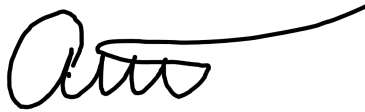
- j. NRCS Partnership Report – Hanson - NONE
- k. Unagendized reports by board members - NONE

***Tie to the Strategic Plan: Strategic Issue 1 – Build HLVRCO leadership & organizational capacity.***

**VIII. ADJOURNMENT – 9:27pm**

The next Honey Lake Valley RCD meeting will be **May 25<sup>th</sup>, 2023, at 5:30 PM.** The location is the USDA Service Center, 170 Russell Avenue, Suite C, Susanville, CA.

*Respectfully Submitted,*



Andrea Stuemky  
District Manager

APPROVED: \_\_\_\_\_



Jesse Claypool, RCD Board  
Chairperson

DATE: 6/22/2023